


MACKENZIE COUNTY


REGULAR COUNCIL MEETING

**APRIL 22, 2020
12:30 PM**

**FORT VERMILION COUNCIL
CHAMBERS**

LIVE-STREAMED ON
[FACEBOOK.COM/MACKENZIECOUNTY/VIDEOS](https://www.facebook.com/mackenziecounty/videos)

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 22, 2020
12:30 p.m.**

**Fort Vermilion Council Chambers and
Live-streamed at [facebook.com/MackenzieCounty/Videos](https://www.facebook.com/MackenzieCounty/Videos)**

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 7, 2020 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
DELEGATIONS:	4.	a)	
		b)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 1172-20 Road Closure Bylaw for Plan 032 1316, Block 25, all of the lane lying north of Lots 20-23 and Plan 992 5549, Block 25 and all of the lane lying north of Lots 15-19 (La Crete)	19
GENERAL REPORTS:	7.	a) COVID-19 Pandemic Update (verbal)	
		b)	
AGRICULTURE SERVICES:	8.	a)	
		b)	
COMMUNITY SERVICES:	9.	a)	

		b)		
FINANCE:	10.	a)	Bylaw 1179-20 2020 Tax Rate Bylaw	35
		b)	Bylaw 1180-20 Tax Penalties Amendment	43
		c)		
OPERATIONS:	11.	a)		
		b)		
UTILITIES:	12.	a)		
		b)		
PLANNING & DEVELOPMENT:	13.	a)	Developer Incentive Options	49
		b)	Storm Sewer Development Fees	53
		c)		
ADMINISTRATION:	14.	a)	Forced Road Allowance (Rocky Lane)	57
		b)	Federal Energy Stimulus Funding	61
		c)	Caribou Update (standing item)	
		d)		
COUNCIL COMMITTEE REPORTS:	15.	a)	Council Committee Reports (verbal)	
		b)		
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	77
CLOSED MEETING:			<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	17.	a)	Tax Deferral Request	
		b)		
NOTICE OF MOTION:	18.	a)		
NEXT MEETING DATES:	19.	a)	Regular Council Meeting May 12, 2020	

10:00 a.m.
Fort Vermilion Council Chambers

- b) Committee of the Whole Meeting
May 26, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer (Legislative & Support Services)
Title:	Minutes of the April 7, 2020 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 7, 2020, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the April 7, 2020 Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 7, 2020
12:30 p.m.**

**Fort Vermilion Council Chambers
and Live Stream (Mackenzie County Facebook)
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve (joined the meeting at 12:34
pm via teleconference)
Jacquie Bateman Councillor (teleconference)
Peter F. Braun Councillor (teleconference)
Cameron Cardinal Councillor (teleconference)
David Driedger Councillor (teleconference)
Anthony Peters Councillor (joined the meeting at 12:38 p.m.
via teleconference)
Ernest Peters Councillor
Lisa Wardley Councillor (teleconference)

REGRETS: Eric Jorgensen Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Carol Gabriel Deputy Chief Administrative Officer/
Recording Secretary
Byron Peters Director of Planning and Development
(teleconference)
Fred Wiebe Director of Utilities
Don Roberts Director of Community Services
Jennifer Batt Director of Finance

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on April 7, 2020 in the Council Chambers at the Fort Vermilion County Office and live streamed on Mackenzie County Facebook.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 12:30 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-04-226 MOVED by Councillor Braun

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the March 25, 2020 Regular Council Meeting

MOTION 20-04-227

MOVED by Councillor E. Peters

That the minutes of the March 25, 2020 Regular Council meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. b) Minutes of the March 31, 2020 Special Council Meeting

MOTION 20-04-228

MOVED by Councillor Braun

That the minutes of the March 31, 2020 Special Council meeting be adopted as presented.

CARRIED

3. c) Business Arising out of the Minutes

None

DELEGATIONS:

4. a) None

TENDERS:

5. a) None

**GENERAL
REPORTS:**

7. a) COVID-19 Pandemic Update (verbal)

Deputy Reeve Sarapuk joined the meeting at 12:34 p.m. via teleconference.

Councillor A. Peters joined the meeting at 12:38 p.m. via teleconference.

MOTION 20-04-229

MOVED by Councillor E. Peters

That the COVID-19 Pandemic update be received for information.

CARRIED

**GENERAL
REPORTS:**

7. b) CAO & Director Reports for March 2020

MOTION 20-04-230

MOVED by Deputy Reeve Sarapuk

That the CAO & Director reports for March 2020 be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) Bylaw 1177-20 Fee Schedule Amendment (Solid Waste Fees)

MOTION 20-04-231

MOVED by Councillor Wardley

That first reading be given to Bylaw 1177-20 being a Fee Schedule Bylaw amendment for Mackenzie County as AMENDED.

CARRIED

MOTION 20-04-232

MOVED by Councillor Braun

That second reading be given to Bylaw 1177-20 being a Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 20-04-233
Requires Unanimous

MOVED by Councillor Cardinal

That consideration be given to go to third reading of Bylaw 1177-20 being a Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-04-234

MOVED by Councillor Driedger

That third reading be given to Bylaw 1177-20 being a Fee

Schedule Bylaw amendment for Mackenzie County.

CARRIED

PUBLIC HEARINGS: Public hearings are scheduled for 1:00 p.m.

6. a) Bylaw 1173-20 Land Use Bylaw Amendment to Rezone Part of Plan 192 3085, Block 24, Lot 3 from La Crete Highway Commercial “LC-HC” to Hamlet Residential 1B “H-R1B” (La Crete)

Reeve Knelsen called the public hearing for Bylaw 1173-20 to order at 1:02 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1173-20 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

Mackenzie County received a request to rezone Part of Plan 192 3085, Block 24, Lot 3 from La Crete Highway Commercial “LC-HC” to Hamlet Residential 1B “H-R1B” to allow for houses with or without attached garages.

This developer plans on subdividing Part of Plan 192 3085, Block 24, Lot 3 into ten (10) proposed lots. The proposed subdivision is subject to this rezoning request approval.

The applicant is intending to subdivide more lots south of this proposed development for Manufactured Homes.

The intention of the H-R1B district is for a mix of development between single detached dwellings with or without garage-attached.

First reading was given on March 10, 2020.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions and comments:

- *Has the issue been addressed with the Northern Lights Gas Co-op? No, this is still outstanding however shouldn't*

be impacted by the rezoning.

- *The land to be acquired for the road (see page 35), is everything covered or does the County still have any concerns? The blue area identified on the map is an existing right-of-way so we do have a level of access to use the land. There are still outstanding negotiations required however feel that it can be resolved. The land is required to facilitate the road construction.*
- *On page 36, the area in red is being subdivided out, what is Lot 4, Block 24? The is the road allowance.*
- *Discussion was held regarding the accesses coming off of 101 Street. All underground servicing is already in place.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1173-20. No submissions were received.

Reeve Knelsen closed the public hearing for Bylaw 1173-20 at 1:08 p.m.

MOTION 20-04-235

MOVED by Councillor Braun

That second reading be given to Bylaw 1173-20 being a Land Use Bylaw Amendment to rezone Part of Plan 192 3085, Block 24, Lot 3 from La Crete Highway Commercial "LC-HC" to Hamlet Residential 1B to accommodate houses with or without attached garages.

CARRIED

MOTION 20-04-236

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1173-20 being a Land Use Bylaw Amendment to rezone Part of Plan 192 3085, Block 24, Lot 3 from La Crete Highway Commercial "LC-HC" to Hamlet Residential 1B to accommodate houses with or without attached garages.

CARRIED

FINANCE:

10. a) Bylaw 1178-20 Tax Payment

MOTION 20-04-237

Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 1178-20 being the tax payment bylaw for Mackenzie County.

CARRIED

MOTION 20-04-238
Requires 2/3

MOVED by Councillor Wardley

That second reading be given to Bylaw 1178-20 being the tax payment bylaw for Mackenzie County.

CARRIED

MOTION 20-04-239
Requires Unanimous

MOVED by Councillor Cardinal

That consideration be given to go to third reading of Bylaw 1178-20 being the tax payment bylaw for Mackenzie County, at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-04-240
Requires 2/3

MOVED by Councillor E. Peters

That third reading be given to Bylaw 1178-20 being the tax payment bylaw for Mackenzie County.

CARRIED

OPERATIONS:

11. a) None

UTILITIES:

12. a) None

**PLANNING AND
DEVELOPMENT:**

13. a) Policy DEV001 Urban Development Standards

MOTION 20-04-241

MOVED by Deputy Reeve Sarapuk

That Policy DEV001 Urban Development Standards be amended as presented.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. b) 100A Street Plan (La Crete)

MOTION 20-04-242
Requires 2/3

MOVED by Councillor Wardley

That the 2020 Budget be amended to include \$65,000 to facilitate and complete La Crete 100th Street transactions, with funds

coming from the General Capital Reserve.

CARRIED

MOTION 20-04-243
Requires 2/3

MOVED by Councillor E. Peters

That revenue from the sale of land from the La Crete 100 Street Project be returned to the General Capital Reserve to offset the cost.

CARRIED

ADMINISTRATION:

14. a) Engineering Funds for Shovel-Ready Projects

MOTION 20-04-244
Requires 2/3

MOVED by Councillor Driedger

That the 2020 budget be amended to include \$50,000.00 for engineering "shovel-ready" projects, with funding coming from the General Operating Reserve.

CARRIED

ADMINISTRATION:

14. b) Caribou Update (standing item)

MOTION 20-04-245

MOVED by Councillor E. Peters

That the Caribou update be received for information.

CARRIED

ADMINISTRATION:

14. c) April 22, 2020 Regular Council Meeting – Time Change

MOTION 20-04-246
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the April 22, 2020 regular council meeting time be changed to 12:30 p.m.

CARRIED UNANIMOUSLY

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 20-03-247

MOVED by Councillor E. Peters

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Agricultural Service Board Meeting Minutes

MOTION 20-03-248

MOVED by Councillor Wardley

That the Agricultural Service Board meeting minutes of March 20, 2020 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-03-249

MOVED by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. None

NOTICE OF MOTION:

18. a) None

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Regular Council Meeting
April 22, 2020
12:30 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 20-04-250

MOVED by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 2:11 p.m.

CARRIED

These minutes will be presented to Council for approval on April 22, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 1172-20 Road Closure Bylaw for Plan 032 1316, Block 25, all of the lane lying north of Lots 20-23 and Plan 992 5549, Block 25 and all of the lane lying north of Lots 15-19 (La Crete)

BACKGROUND / PROPOSAL:

Administration has received a request from a developer to purchase the public utility lane that is located north of the following land locations:

Firstly:

Plan 0321316

Block 25

All of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23.

Secondly:

Plan 9925549

Block 25

All of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15.

The Developer wishes to purchase this piece of land to consolidate with his future proposed lots and register a URW in place of the lane which would allow utility access to the rear of the lots.

The applicant must purchase the public utility lane from the County at market value and is responsible for all surveying costs. The market value of the land will be requested if Council decides they are willing to sell the lane to the applicant.

Author: C Smith Reviewed by: _____ CAO: _____

This item was brought to the February 26, 2020 Council meeting where the following motion was made:

MOTION 20-02-119 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1172-20 being a Road Closure Bylaw to close firstly Plan 0321316, Block 25, all of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23, and secondly Plan 9925549, Block 25, all of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15 for the purpose of consolidation, subject to public hearing input.

CARRIED

Northern Lights Gas Co-op has since submitted a letter of concern as they currently have an active gas line within the lane. The intention of back alleys (lanes) is for the natural gas line. Northern Lights Gas Co-op is not in favour of closing the lane and registering a Utility Right of Way instead. (letter enclosed)

As this is a lane and not a lot this Bylaw requires the Minister of Transportation's approval after public hearing.

OPTIONS & BENEFITS:

Options are to pass, defeat or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Options are to rescind the previous motion or to instruct administration to continue with the lane closure process by submitting for approval to the Minister of Transportation.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

The Bylaw will be advertised as per Municipal Government Act requirements and all adjacent landowners will be notified.

Author: C Smith Reviewed by: _____ CAO: _____

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That Bylaw 1172-20 being a Road Closure Bylaw to close firstly Plan 0321316, Block 25, all of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23, and secondly Plan 9925549, Block 25, all of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15 for the purpose of consolidation, be forwarded to the Minister of Transportation for approval.

Author: C Smith Reviewed by: _____ CAO: _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1172-20

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Road Closure Bylaw and present their submission.

_____ Does the Council have any questions of the proposed Road Closure Bylaw?

_____ Were any submissions received in regards to the proposed Road Closure Bylaw? *If yes, please read them.*

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 1172-20
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
ROAD PLAN IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Public Lane as outlined on Plan _____ attached hereto, be subject to a lane closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of Public Lane described as follows, subject to the rights of access granted by other legislation or regulations:

Firstly:

Plan 0321316

Block 25

All of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23.

Secondly:

Plan 9925549

Block 25

All of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15.

READ a first time this 26th day of February, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

PUBLIC HEARING held this ____ day of _____, 2020.

APPROVED this ____ day of _____, 2020.

Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2020.

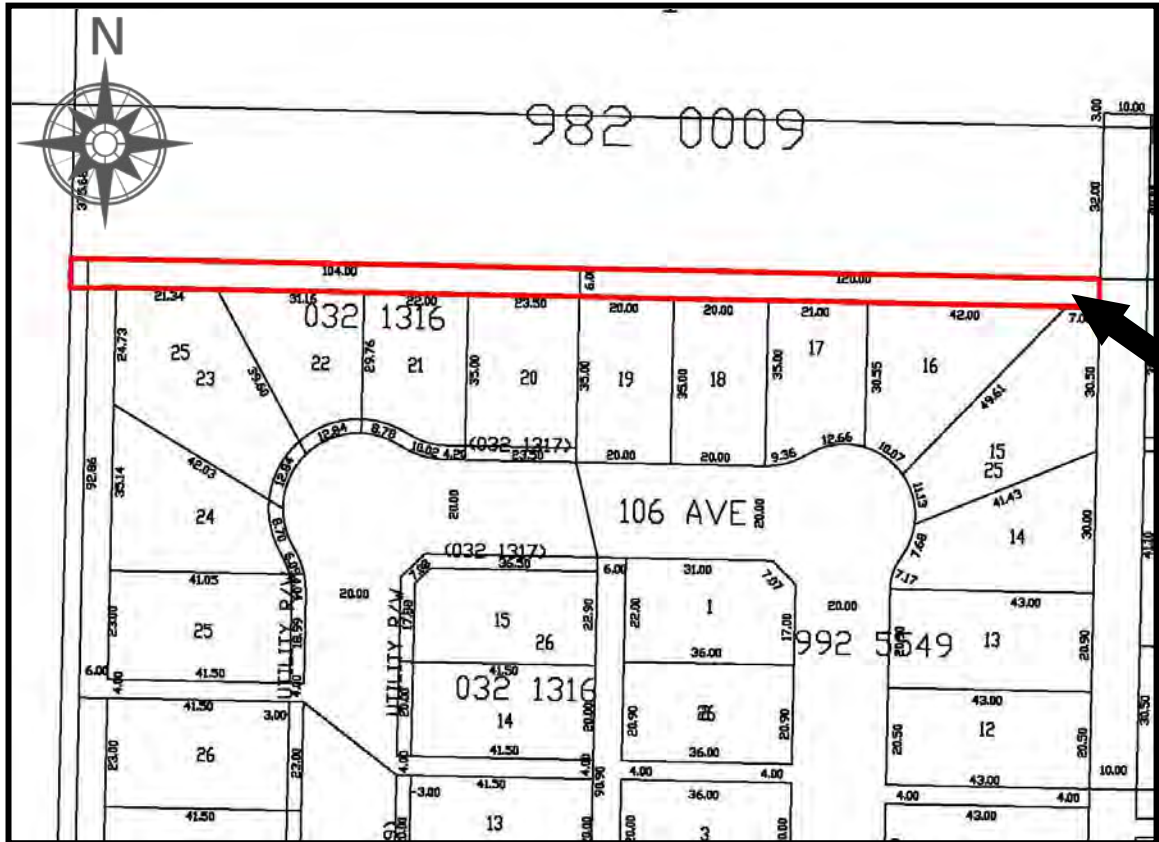
READ a third time and finally passed this ____ day of _____, 2020.

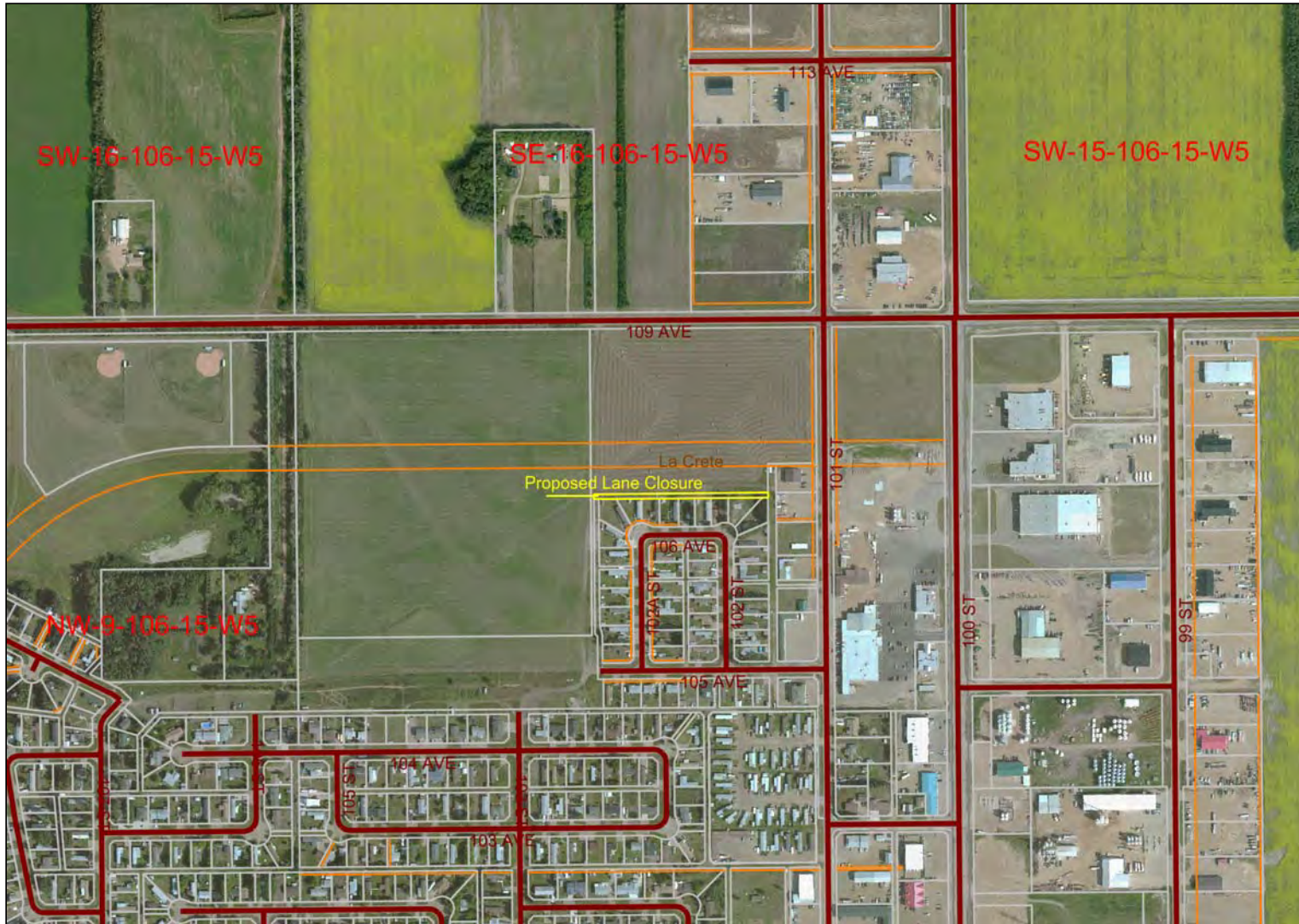
Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW No. 1172-20

Plan _____





Legend

- Title Lines
- Plan Boundaries
- Right of Ways
- Block Boundaries
- Lot Lines
- Parks
- Hydro Features
- Railway
- Alberta Roads
- County Boundary
- Roads
- Indian Reserves
- Provincial Railway
- Section Grid
- Section Label
- Crown/Leased Land
- Rural Addresses
- Industrial Accounts
- Cadastre
- Hamlet Boundaries



Scale 1: 7,500

100 yd

100 m

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Tentative Plan Showing
Proposed Subdivision of
Lot 3, Block 24, Plan 192 3085
 (New Lots)
 Within
 Mackenzie County

LANDOWNER(S):

Lot 3, Block 24, Plan 192 3085





Vanguard Realty Ltd.

C. of T. 192 262 760 +1

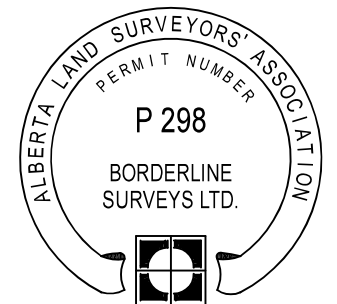
REGISTERED TITLE ENCUMBRANCES

- 792 251 925:
U.R.W. - Northern Lights Gas Co-op Ltd.
- 032 090 066:
Caveat (Deferred Reserve) - The Municipal District of Mackenzie No. 23
- 032 350 122:
U.R.W. - The Municipal District of Mackenzie No. 23

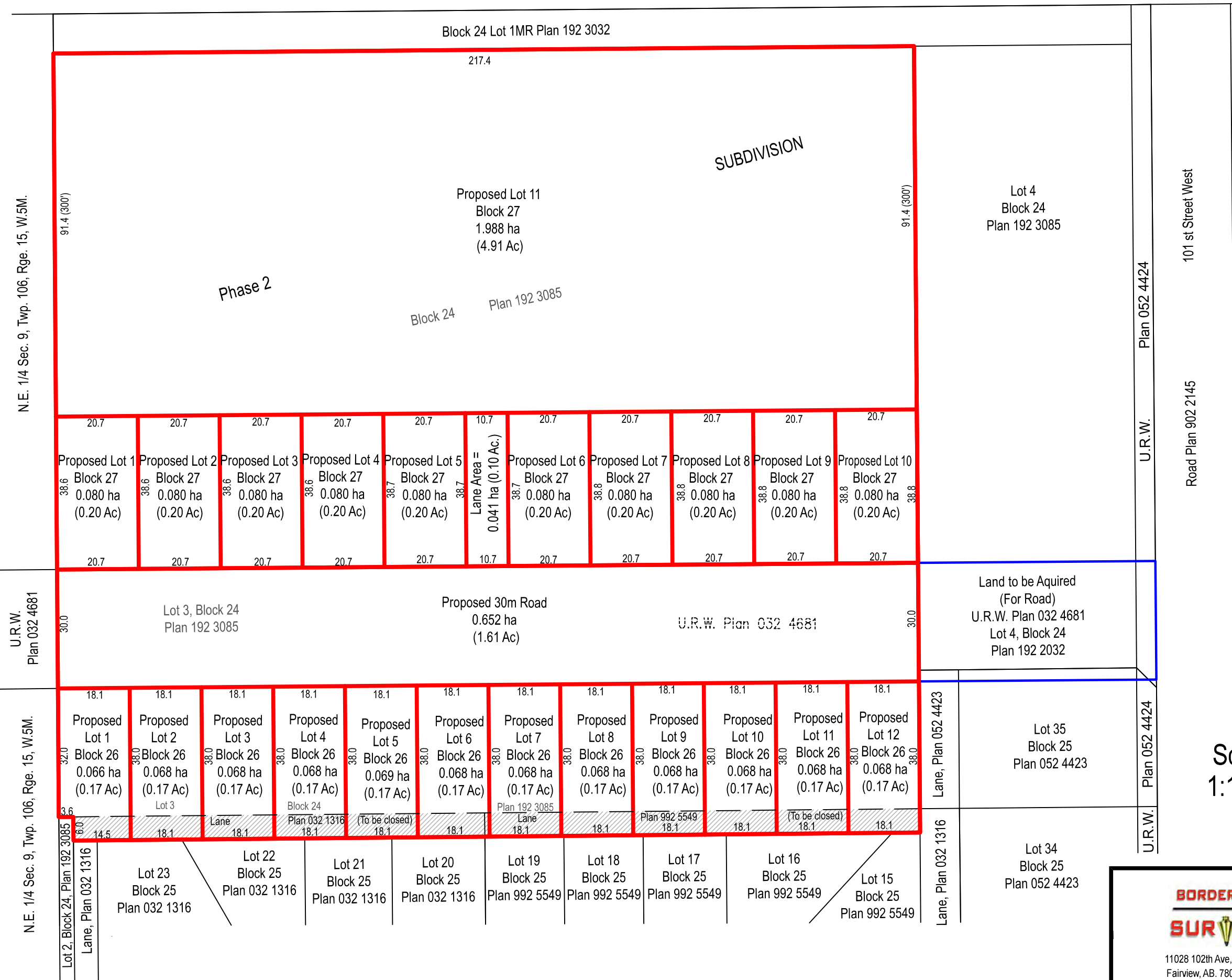
LEGEND

-  Lands Dealt With
-  Road
-  Land to be acquired for Road
-  Lane to be closed

Scale
1:1000



11028 102th Ave, Box 2661
 Fairview, AB. T80 . 835 . 4618



N.E. 1/4 Sec. 9, Twp. 106, Rge. 15, W.5M.

U.R.W. Plan 032 4681

N.E. 1/4 Sec. 9, Twp. 106, Rge. 15, W.5M.

Plan 052 4424

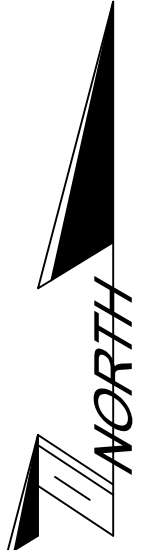
U.R.W.

Plan 052 4423

U.R.W.

101 st Street West

Road Plan 902 2145

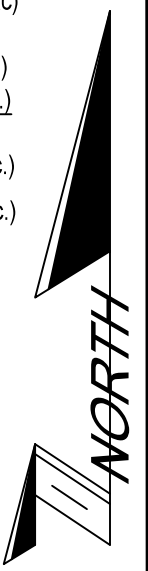


Tentative Plan Showing
Proposed Subdivision of
Lot 3, Block 24, Plan 192 3085
(New Lots)
Within
Mackenzie County

PROPOSED LOT AREAS:

Lot 1, Block 26:	0.066 ha (0.17 Ac.)
Lot 2, Block 26:	0.068 ha (0.17 Ac.)
Lot 3, Block 26:	0.068 ha (0.17 Ac.)
Lot 4, Block 26:	0.068 ha (0.17 Ac.)
Lot 5, Block 26:	0.068 ha (0.17 Ac.)
Lot 6, Block 26:	0.068 ha (0.17 Ac.)
Lot 7, Block 26:	0.068 ha (0.17 Ac.)
Lot 8, Block 26:	0.068 ha (0.17 Ac.)
Lot 9, Block 26:	0.068 ha (0.17 Ac.)
Lot 10, Block 26:	0.068 ha (0.17 Ac.)
Lot 11, Block 26:	0.068 ha (0.17 Ac.)
Lot 12, Block 26:	0.068 ha (0.17 Ac.)
Lot 1, Block 27:	0.080 ha (0.20 Ac.)
Lot 2, Block 27:	0.080 ha (0.20 Ac.)
Lot 3, Block 27:	0.080 ha (0.20 Ac.)
Lot 4, Block 27:	0.080 ha (0.20 Ac.)
Lot 5, Block 27:	0.080 ha (0.20 Ac.)
Lot 6, Block 27:	0.080 ha (0.20 Ac.)
Lot 7, Block 27:	0.080 ha (0.20 Ac.)
Lot 8, Block 27:	0.080 ha (0.20 Ac.)
Lot 9, Block 27:	0.080 ha (0.20 Ac.)
Lot 10, Block 27:	0.080 ha (0.20 Ac.)
Lot 11, Block 27:	1.988 ha (4.91 Ac)
Lane:	0.041 ha (0.10 Ac.)
Road :	0.652 ha (1.61 Ac.)
Total:	4.321 ha (10.68 Ac.)
Lane to be closed:	0.128 ha (0.317 Ac.)

Photo 2018
Scale
1:1000



11028 102th Ave, Box 2661
Fairview, AB. T80 . 835 . 4618

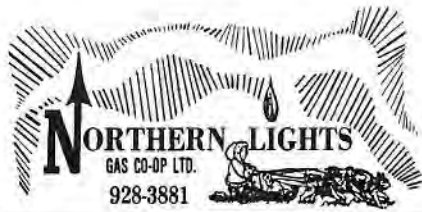
Page: 2 of 2

January 3rd, 2020

Drawn by: SW

Job No. 190166





10002-113 Ave., P.O. Box 1600
La Crete, Alberta T0H 2H0
Phone: (780) 928-3881
Fax: (780) 928-2166
E-Mail: nlgc@telusplanet.net

March 6, 2020

Planning and Development Department
Mackenzie County
Box 640
Fort Vermilion, Alberta T0H 1N0

Re: Proposed Bylaw No. 1172-20

It has come to our attention that you are contemplating the closure and sale of a portion of the Public Lane for the purpose of consolidation located north of Plan 032 1316. Please note Northern Lights Gas Co-op Ltd. has a natural gas line located in that Public Lane and thus oppose the closure of this lane.

Please find attached a map showing the location of our existing natural gas line.

Thank you,

A handwritten signature in blue ink that reads 'Jack A. Eccles'.

Jack A. Eccles
General Manager

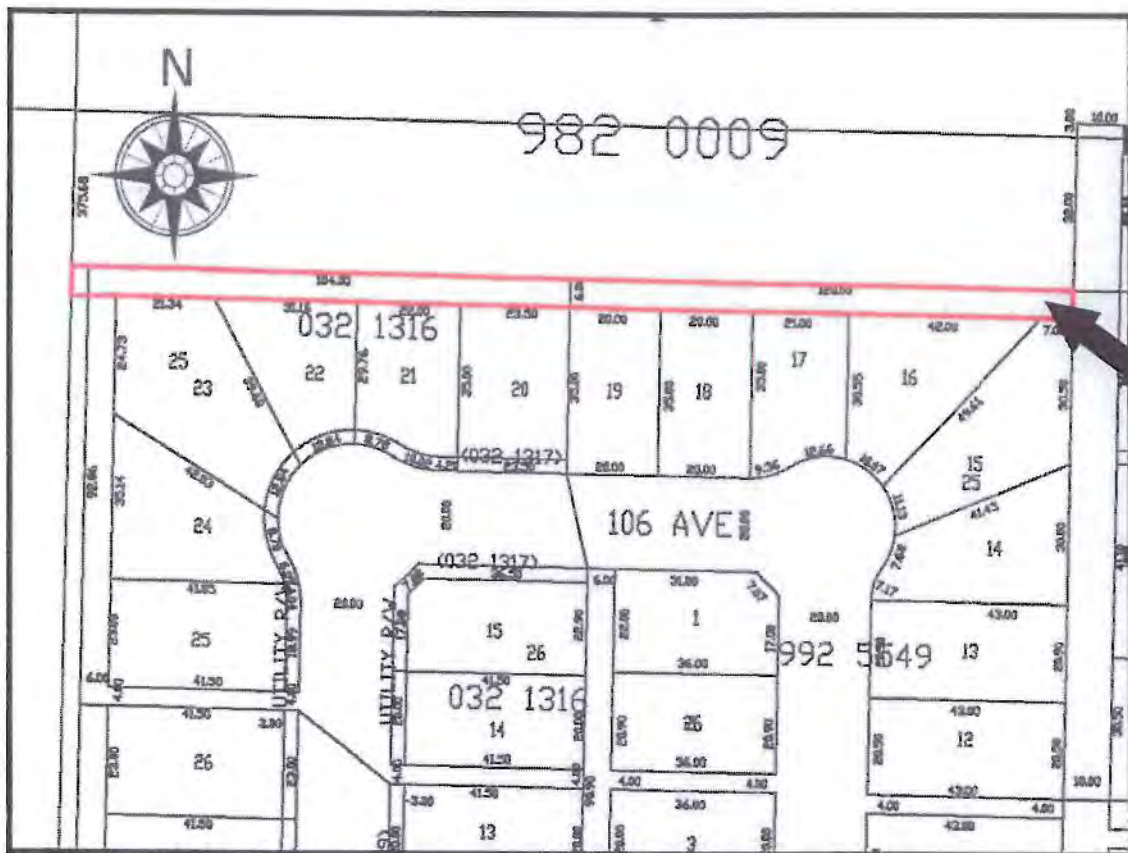
Enclosure

Notice of Public Hearing

PROPOSED BYLAW NO. 1172-20

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 1172-20. The proposed amendment is:

To close and sell a portion of Public Lane for the purpose of consolidation located north of Plan 032 1316, Block 25, Lots 20-23 and Plan 992 5549, Block 25 and all of the lane lying north of Lots 15-19, as shown below:

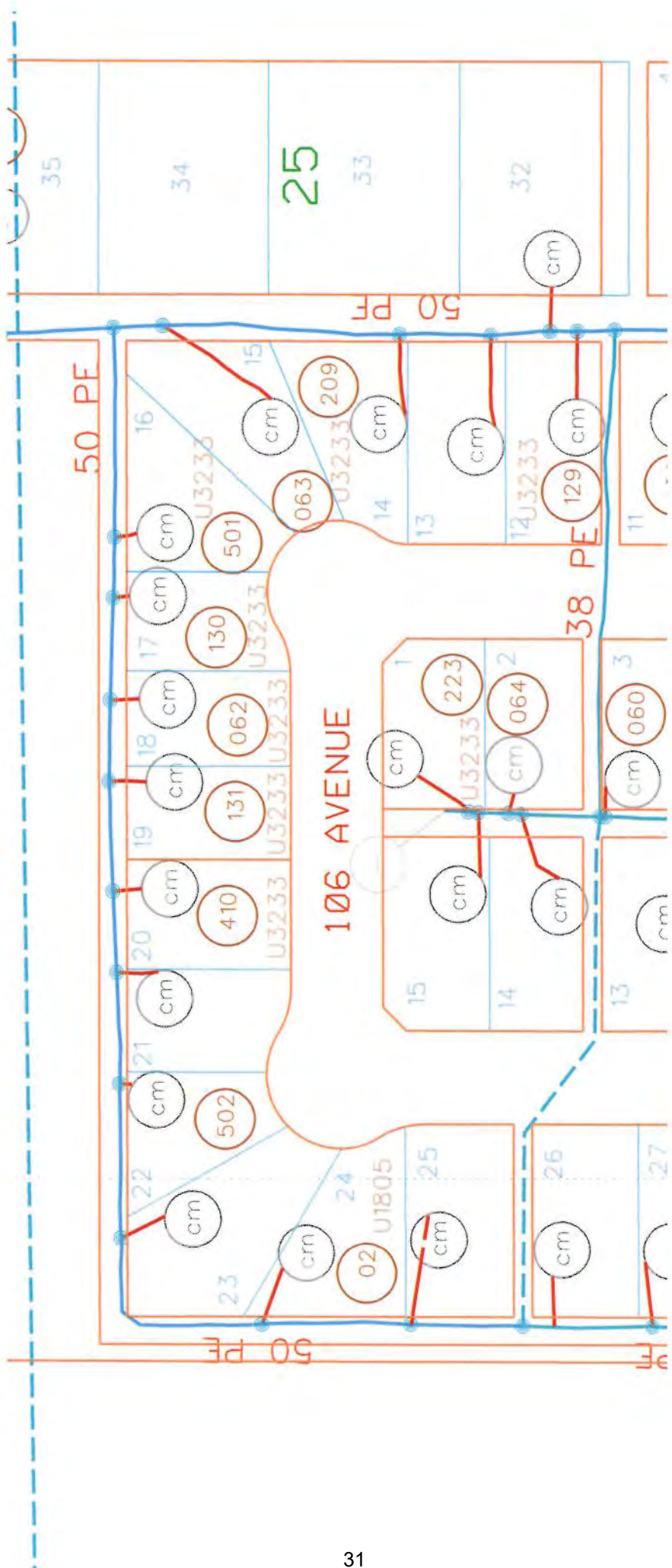


The Public Hearing will be held at 1:00 p.m. on March 25, 2020 in the Mackenzie County Council Chambers in Fort Vermilion (4511-46 Avenue). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours.

Please submit written submissions to prior to 4:30 p.m., Friday, March 20, 2020 to:



Planning and Development Department
Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Phone: 780.927.3718 or 780.928.3983
Fax: 780.927.4266



From: [Amanda Wiebe](#)
To: [Nicole Friesen](#); [Kristin Racine](#)
Subject: FW: INQ-2020-0223 Bylaw 1172-20 Lane Closure Notification
Date: March 17, 2020 1:20:16 PM
Attachments: [image005.jpg](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.jpg](#)

FYI

Amanda Wiebe | Planning & Development Administrative Officer

Mackenzie County | La Crete Office

P. 780-928-3983 | Ext. 7188 | F. 780-928-3636

PO Box 640, 4511-46 Ave. | Fort Vermilion | AB | T0H 1N0



From: @ Electric Land Inquiries <LandInquiries@atcoelectric.com>
Sent: March-17-20 1:05 PM
To: Amanda Wiebe <AWiebe@mackenziecounty.com>
Subject: INQ-2020-0223 Bylaw 1172-20 Lane Closure Notification

Hello,

ATCO Electric Ltd. Has no comments or concerns with this application.

Thank you,

Payge Legacy

Land Administrator | Land Access

Electric Distribution Division

T. 780-420-7736

A. 10th Floor AC, 10035 – 105 Street, Edmonton AB T5J 2V6



From: Amanda Wiebe <AWiebe@mackenziecounty.com>
Sent: Wednesday, March 11, 2020 9:02 AM
To: @ Electric Land Inquiries <LandInquiries@atcoelectric.com>
Subject: Bylaw 1172-20 Lane Closure Notification

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good morning,

Please see the attached Bylaw 1172-20 Lane Closure notification.
Thanks.

Amanda Wiebe | Planning & Development Administrative Officer

Mackenzie County | La Crete Office

P. 780-928-3983 | Ext. 7188 | F. 780-928-3636

PO Box 640, 4511-46 Ave. | Fort Vermilion | AB | T0H 1N0



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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Bylaw 1179-20 2020 Tax Rate

BACKGROUND / PROPOSAL:

Pursuant to section 353 of the *Municipal Government Act*, each council must pass a Property Tax Bylaw annually. The bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used towards the payment of the expenditures and transfers set out in the budget and the requisitions.

The Tax Rate Bylaw must set out and show separately all of the tax rates that must be imposed to raise the revenue required. Other levies, collected through the municipal tax notices, include the Alberta School Foundation Fund and the Boreal Housing Foundation.

Alberta School Requisitions

As part of the COVID-19 response, and announcement by Premier Kenney March 23rd, 2020:

Education property tax freeze

During a pandemic, Alberta households should not need to worry about paying additional property taxes.

- The government will immediately cancel the decision made in Budget 2020 and will freeze education property taxes at last year's level.
- Reversing the 3.4 per cent population and inflation adjustment will save Alberta households and businesses about \$87 million in 2020-21, which means \$55 million for households and \$32 million for employers.
- The government expects that Albertans and Alberta businesses will fully realize these savings and that municipal property tax levels will not be increased as a result of the lower provincial education property tax levels.

Author: J. Batt **Reviewed by:** _____ **CAO:** _____

Requisitions are established in the provincial budget and are released to municipalities prior to setting the Tax Rate Bylaw. Administration received the updated 2020 Alberta School Requisition, on April 15, 2020 and is included in this Bylaw.

When the 2019 Tax Rate Bylaw was approved, Municipal Affairs advised Municipalities to use the 2018 requisition amount, as the 2019 Provincial budget was not yet passed. When the 2019 requisition was released, there was an increase to the Education Property Tax that is required to be collected during the 2020 tax year and reflected in the over/under levy of this Bylaw.

County Tax Burden

Council adopted the 2020 Operating Budget at its meeting held on December 18, 2019, with the latest amendment on April 7, 2020. As noted during budget deliberation, Mackenzie County anticipated a reduced assessment in the Oil & Gas Sector, where Council made some amendments to current service levels, increased some user fees, all while continuing to make infrastructure investments, and trying to avoid a negative impact on the mill rates.

Any impact on any specific property will be highly dependent on the change in their assessment not an increased mill rate in 2020.

Boreal Housing Foundation

With the release of the 2020 Provincial Budget, the Lodge Requisition for 2020 decreased and is now \$533,715 compared to \$608,794 which is a decrease \$75,079.

The detailed calculations are presented in the attached Bylaw.

OPTIONS & BENEFITS:

Option #1

Pass all three readings of the Tax Rate Bylaw at this meeting.

Option #2

Pass first reading of the Tax Rate Bylaw with subsequent readings on May 12, 2020. This may delay the release of the tax notices by the anticipated May 15th date.

COSTS & SOURCE OF FUNDING:

Funding will be collected via the tax billing process and relative of the approved 2020 operating and capital budget approvals.

Author: J. Batt Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Advertising as required by the Municipal Government Act. Tax notices will be mailed approximately May 15, 2020.

POLICY REFERENCES:

RECOMMENDED ACTION:

Motion 1

- Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County.

Motion 2

- Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County.

Motion 3

- Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County, at this meeting.

Author: J. Batt Reviewed by: _____ CAO: _____

Motion 4

- Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1179-20 being the 2020 Tax Rate bylaw for Mackenzie County.

Author: J. Batt Reviewed by: _____ CAO: _____

BYLAW NO. 1179-20
BEING A BYLAW OF
THE MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST
ASSESSABLE PROPERTY WITHIN MACKENZIE COUNTY
FOR THE 2020 TAXATION YEAR

WHEREAS, Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 7, 2020; and

WHEREAS, the estimated municipal operating revenues from all sources other than property taxation total \$10,064,300; and

WHEREAS, the estimated municipal expenses (excluding non-cash items and requisitions) set out in the annual budget for the Mackenzie County for 2020 total \$33,710,852 (total expenses); and the balance of \$18,563,327 is to be raised by general municipal property taxation; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$1,538,280; and

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is \$3,544,945; and

THEREFORE, the total amount to be raised by general municipal taxation is \$23,646,552; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund Requisition (including Opted Out School Board):

	Base	(Over)/Under	Total
Residential and Farmland	\$2,460,929	\$191,245	\$2,652,174
Non-Residential	\$4,065,183	\$129,814	\$4,194,997
Total	\$6,526,112	\$321,059	\$6,847,171

Lodge Requisition:

	Base	(Over)/Under Levy	Total
Total Lodge Requisitions	\$533,715	\$1,192	\$534,907

Designated Industrial Property (DIP):

	Base	(Over)/Under Levy	Total
Total DIP Requisitions	\$79,549	(392)	\$79,157

WHEREAS, the Council of Mackenzie County is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated municipal expenses and the requisitions: and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act (MGA)*, Revised Statutes of Alberta, 2000; Chapter M-26, as amended, and

WHEREAS, the assessed value of all property in Mackenzie County as shown on the assessment roll is:

Taxable Assessment:

Residential	\$959,687,810
Farmland	\$49,114,340
Non-Residential	\$220,034,780
Machinery & Equipment	\$12,765,940
Designated Industrial Properties/Linear	\$1,046,697,070
Total	\$2,288,299,940

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of Mackenzie County:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	\$6,640,080	\$959,687,810	0.006919
Farmland	\$459,661	\$49,114,340	0.009359
Non-Residential	\$16,144,497	\$1,266,731,850	0.012745
Machinery & Equipment	\$162,702	\$12,765,940	0.012745
	\$23,406,940	\$2,288,299,940	
Revenue estimated due to the established minimum	\$239,612		
Total	\$23,646,552	\$2,288,299,940	

Notwithstanding the foregoing, the minimum tax for:

- Residential shall be **\$200** (two hundred dollars)
- Limited Access Seasonal Residential **\$50** (fifty dollars)
- Non-Residential shall be **\$400** (four hundred dollars)
- Farmland shall be **\$50** (fifty dollars)

Alberta School Foundation Fund (including Opted Out School Board):

	Tax Levy	Taxable Assessment	Tax Rate
Residential and Farmland	\$2,652,013	\$965,070,246	0.002748
Non-Residential	\$4,195,269	\$1,084,048,812	0.003870
Total ASFF	\$6,847,282	\$2,049,119,058	

	Tax Levy	Taxable Assessment	Tax Rate
--	-----------------	---------------------------	-----------------

Total Lodge Requisition	\$534,907	\$2,288,299,940	0.000234
--------------------------------	------------------	------------------------	-----------------

Designated Industrial Properties/Linear	\$79,157	\$1,046,697,070	0.000076
Total DIP Requisitions	\$79,157	\$1,046,697,070	0.000076

Grand Total	\$31,107,898
--------------------	---------------------

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time and finally passed this _____ day of _____, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Bylaw 1180-20 Tax Penalty Bylaw Amendment

BACKGROUND / PROPOSAL:

Currently the 2020 Combined Assessment and Tax Notice are scheduled to be mailed by May 15, 2020 with a due date of June 30, 2020. Bylaw 1136-19 sets out the penalties for nonpayment of Taxes and Tax Arrears. Taxes or any portion of the current tax year that remain unpaid after the due date have late penalties imposed on the following dates and rates as follows:

Current Taxes	July 5	Six per cent (6%)
Current Taxes	September 1	Nine per cent (9%)
Current Taxes	November 1	Twelve per cent (12%)

In 2019, Council chose to pass an amending Bylaw to assist ratepayers during the Chuckegg wildfire, delaying the first penalty until August 2, 2019. Unfortunately, County residents are dealing with some uncertainties again with the current events related to COVID-19. These uncertainties may have created some financial restraints related to payment of bills and the timing requirements for taxation matters under the *Municipal Government Act*.

Premier Kenney’s recent news release regarding Property Education tax deferrals for Non-Residential properties means that some Municipalities have to implement different plans and amend Bylaws to collect Municipal Taxes, ensuring compliance with the guidelines set out by Municipal Affairs.

While ensuring Municipal Affairs guidelines are being adhered to, administration has researched, and reviewed numerous options that could be implemented, while still ensuring that some timely relief be given to all ratepayers, especially those that may be experiencing financial restraints at this time, while not negatively impacting the municipalities own financial responsibilities.

Author: J. Batt Reviewed by: _____ CAO: _____

As part of Municipal Affairs requirement, the Property Education tax portion of the tax notice is to be deferred by 6 months (April – September), or the equivalent of a 6 month deferral. If Council approves changing the due date of Municipal Taxes, and Property Education taxes by 1 month, this calculates to the 6 month deferral of Property Education taxes.

Administration is recommending the following amendment to Tax Rate Bylaw 1136-19 for the 2020 tax year due to the COVID-19 pandemic;

1. That the Tax due date of the last business day of June be changed to July 31, 2020
2. That the penalty date of July 5th be changed to August 5th

OPTIONS & BENEFITS:

Option:

Council may alter the due date of taxes, along with the tax penalty dates by amending Bylaw 1136-19 with the new dates.

Benefit:

Provides some relief to ratepayers, and ensures that Municipal Affairs guidelines are being followed.

COSTS & SOURCE OF FUNDING:

The deferral of the tax penalty date will result in reduced income for the County. For each one-month deferral, the loss of revenue of penalties would be in the \$90,000 to \$130,000 range.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Tax notices would list the due date of July 31st, and administration would provide public notification through the County's website, social media, and the local paper.

POLICY REFERENCES:

Author: J. Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County, to amend the 2020 tax due date to July 31, 2020 and the tax penalty date to August 5, 2020 due to the COVID-19 Pandemic.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County, at this meeting.

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1180-20 being an amendment to the Tax Penalties bylaw for Mackenzie County.

Author: J. Batt Reviewed by: _____ CAO: _____

BYLAW NO. 1180-20

**A BYLAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA**

TO AMEND THE TAX PENALTIES BYLAW

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Sections 344, 345, and 346 and amendments thereto, Council may pass a bylaw to establish the penalties on taxation.

WHEREAS, Mackenzie County has adopted a Tax Penalties Bylaw 1136-19, and

WHEREAS, due to the COVID-19 pandemic, Mackenzie County Council has deemed it desirable to amend the tax due date and the tax penalties date for the 2020 tax year, and

NOW THEREFORE, the Council of Mackenzie County in the province of Alberta, duly assembled, hereby enacts the following:

1. That taxes shall be due and payable on July 31, 2020.
2. That the taxes or any portion of the current tax year that remain unpaid after the due date shown on the tax notice shall have late penalties imposed on the dates and at the rates specified as AMENDED below:

Current Taxes	August 5	Six per cent (6%)
Current Taxes	September 1	Nine per cent (9%)
Current Taxes	November 1	Twelve per cent (12%)

3. This Bylaw shall come into force upon third and final reading.

READ a first time this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time and finally passed this _____ day of _____, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	Developer Incentive Options

BACKGROUND / PROPOSAL:

The provincial government passed Bill 7 in June 2019 which bill gives municipalities the ability to pass multi-year tax breaks for commercial and industrial properties only. Through this new bill, municipalities can incentivize businesses to set up in their area through the deferral of taxes to a maximum of 15 years. This is the longest tax break timeline in North America.

In order for a municipality to use these incentives, they must pass a bylaw to provide for full or partial exemptions from taxation. If companies for commercial or industrial lands have an issue with the taxes on their property (after the deferral), they cannot appeal to an assessment review board. An assessment review board does not have any jurisdiction to deal with complaints that are a matter relating to an exemption or deferral of taxes.

There still is no legislation within the Municipal Government Act that specifically gives municipalities the authority to defer or void taxes for residential properties.

Council can waive taxes on a case by case basis, annually. Development fees (such as subdivision application fee, development permit fees, offsite levies, security, municipal reserve, etc.) can easily be waived or deferred by Council in order to make the cost of development less.

Mackenzie County’s current practice is to require that all application fees be paid before accepting a subdivision application, and we only require the payment of MR, offsite levies and other development fees prior to lots being registered. This is effectively a one to two year deferral of these fees.

The County has various offsite levy bylaws in place for specific infrastructure, such as sanitary sewer trunk mains and lift stations. These fees are collected back on a per

Author: K Racine **Reviewed by:** C Smith/B Peters **CAO:**



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	Storm Sewer Development Fees

BACKGROUND / PROPOSAL:

As land development continues throughout the municipality, there are areas that have insufficient storm sewer drainage systems. This is a challenge in both rural and urban areas; however, rural areas have greater flexibility to find solutions. In some areas of La Crete, the extent of the storm sewer system is at or near capacity, such as at the northern and southern boundaries of current development.

Administration has been working with an engineering firm to develop a storm drainage plan for the north side of La Crete. In order to effectively manage the storm water and not further compound existing drainage challenges, a new outlet or storm ponds are required. The solution would benefit 5 or 6 separate areas of developable land and divert storm water away from portions of the existing system that are at capacity.

The number of landowners and the geographic extents of the catchment area dictate that the County needs to lead the project and fund a portion of the project costs. Ideally, a complete design would be in place, with accurate cost estimates in order to establish an offsite levy. However, negotiations with landowners are ongoing and multi-lot subdivision applications have already been received within the affected area.

Both administration and the developers would like to have the subdivision applications approved, but the storm drainage solution remains outstanding. Additionally, no offsite levy for storm drainage was in place at the time of application.

OPTIONS & BENEFITS:

A subdivision approval and the subsequent Developers Agreement (effectively a contract between the developer and the County detailing all the terms and conditions of improvements, warranty, maintenance, security, etc.) provide the flexibility to charge

Author: B Peters **Reviewed by:** _____ **CAO:** _____

applicable fees, even if a bylaw is not in place. An established bylaw for a fee is difficult to question and is typically accepted by a developer, whereas one-off fees are typically refuted for a variety of reasons.

In order to set a clear expectation to all developers that there is a duty to share in the process and costs of storm water management solutions; administration recommends a Council resolution addressing this matter.

COSTS & SOURCE OF FUNDING:

The County has covered the costs to date for the storm water analysis and preliminary design work.

Administration recommends that the construction project be cost shared on a per acre basis, with the County accepting the costs for previously developed areas and developers covering the costs for the developable lands.

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for a continually growing population.

Strategy E26.1 Infrastructure is adequate and there are plans in place to manage additional growth

Strategy E26.3 Take proactive measures to anticipate growth by preparing evidence-based plans for it.

Goal C1 The capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.

COMMUNICATION/PUBLIC PARTICIPATION:

Extensive conversations will be required with developers to finalize a storm water management plan that meets the objectives of all parties and that is cost effective.

POLICY REFERENCES:

DEV001 provides guidance for development within the County's hamlets. The policy indicates that storm water infrastructure is a cost that developers are expected to cover.

Author: B Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the County and applicable developers co-develop a storm water management plan for the La Crete North Storm Catchment area (as delineated in red on the attached map), and that a storm water management fee of \$4,000/ha be applied effective immediately to subdivision applications within the defined catchment area, with a fee adjustment to be completed once detailed construction costs are finalized.

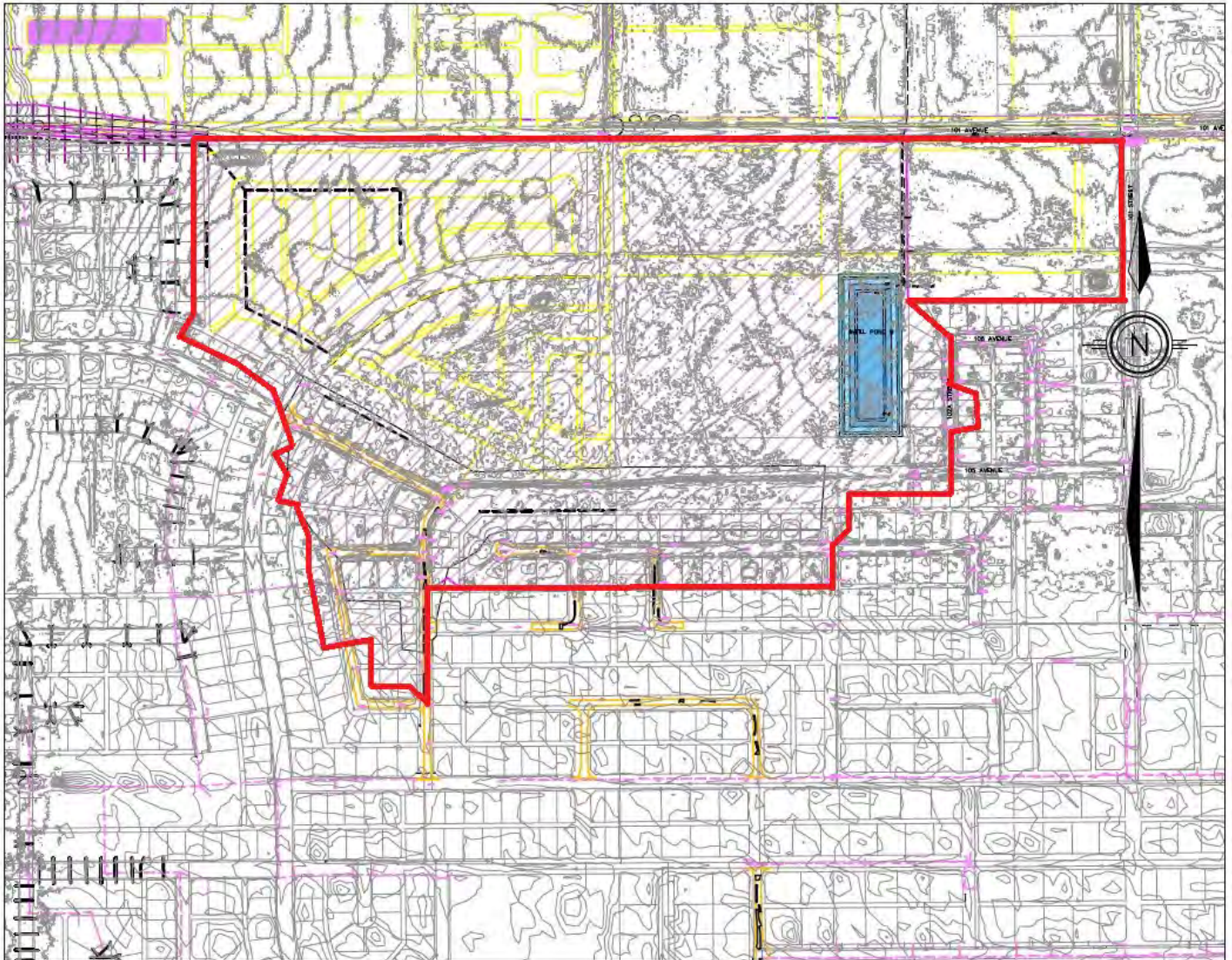
Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That an offsite levy bylaw be established for the La Crete North Storm Catchment area as soon as detailed construction costs are finalized.

Author: B Peters Reviewed by: _____ CAO: _____

La Crete North Storm Catchment Area



The figure above depicts the preliminary boundary for the La Crete North Storm Catchment area. Catchment area is approximately 60 ha.

Author: B Peters Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Forced Road Allowance (Rocky Lane)

BACKGROUND / PROPOSAL:

Discussion regarding a potential forced road allowance in Rocky Lane as a bypass road around the Boyer Reserve. See map attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: L. Racher Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: L. Racher Reviewed by: _____ CAO: _____

Rocky Lane

Rocky Lane

88

Shell Lake

26-108-14-5

Rivière de la Paix
Rivière de la Paix

Fort Vermilion

Biocentennial Hwy

108-14-5

084K08

© 2020 Google
Imagery © 2020 CNES / Airbus
Imagery © 2020 Maxar Technologies

Google Earth

59

Imagery Date: 7/10/2016 58°24'18.62" N -116°13'18.02" W elev: 0 m 60° alt: 9.92 km

Legend

- Well Site
- Rapid
- Mining Area
- Dam

Water Hazard Sources:

- © AltaLIS, Spatial Data Warehouse, Government of Alberta
- © GeoBC, Government of British Columbia
- © Information Services Corporation of Saskatchewan
- © Her Majesty the Queen in Right of Manitoba, as represented by the Minister of Conservation.
- © Natural Resources Canada, Geographic Data Base, Atlas of Canada
- © Queen's Printer for Canada, 2017. All rights reserved.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Federal Energy Stimulus Funding

BACKGROUND / PROPOSAL:

On April 17, 2020 the Prime Minister announced funding for the cleanup of orphaned and/or inactive oil and gas wells. See attached for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That a letter be sent to the Minister of Energy and the Alberta Orphan Well Association in support of our industry ratepayers and to request that a portion of the Federal energy stimulus funding be channeled to assist the energy communities, service businesses and families in northwestern Alberta.

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

Prime Minister announces new support to protect Canadian jobs

April 17, 2020
Ottawa, Ontario

The Government of Canada is taking action to help Canadian businesses and organizations keep their doors open, keep their employees on the payroll, and recover quickly when Canada bounces back from this crisis.

The Prime Minister, Justin Trudeau, today announced new actions to protect Canadian jobs and provide more support to businesses and organizations dealing with the economic impacts of COVID-19. The Government of Canada will provide over \$1.7 billion for targeted measures, including:

- \$675 million to give financing support to small and medium-sized businesses that are unable to access the government's existing COVID-19 support measures, through Canada's Regional Development Agencies.
- \$287 million to support rural businesses and communities, including by providing them with much-needed access to capital through the Community Futures Network.
- \$500 million to establish a COVID-19 Emergency Support Fund for Cultural, Heritage and Sport Organizations to help address the financial needs of affected organizations within these sectors so they can continue to support artists and athletes. This measure is consistent with the government's other existing COVID-19 support measures for wages and fixed costs for organizations.
- \$250 million to assist innovative, early-stage companies that are unable to access existing COVID-19 business support, through the National Research Council of Canada's Industrial Research Assistance Program.
- \$20.1 million in support for Futurpreneur Canada to continue to support young entrepreneurs across Canada who are facing challenges due to COVID-19. The funding will allow Futurpreneur Canada to provide payment relief for its clients for up to 12 months.

The government recognizes some sectors are disproportionately affected by COVID-19, such as Canada's energy sector, which is dealing with low prices caused by a surge in global crude oil supply and a decline in demand due to the economic effects of the pandemic. That's why the government is announcing new measures to help retain and create approximately 10,000 well-paying jobs in the energy sector. To support Canadians working in this sector, the Government of Canada will:

- provide up to \$1.72 billion, including funding to the governments of Alberta, Saskatchewan, and British Columbia, and the Alberta Orphan Well Association, to clean up orphan and/or inactive oil and gas wells – creating thousands of jobs and having lasting environmental benefits.
- provide up to \$750 million to create a new proposed Emissions Reduction Fund to reduce emissions in Canada’s oil and gas sector, with a focus on methane. This fund will provide primarily repayable contributions to conventional and offshore oil and gas firms to support their investments to reduce greenhouse gas emissions. Of this amount, \$75 million will be allocated to the offshore sector.
- expand eligibility for the new Business Credit Availability Program announced on March 13, 2020, to help Canadian businesses get the financing they need during this period of uncertainty. The support will be available to medium-sized businesses with larger financing needs, beginning with companies in Canada’s energy sector, to help them maintain operations and keep their employees on the job.

These measures are part of the Government of Canada’s comprehensive economic plan to help Canadians and businesses through this period of uncertainty. We will continue to monitor this evolving situation closely, and take additional actions as needed to protect our health and safety, and stabilize the economy.

Quotes

“Many Canadian businesses are facing economic hardships and uncertainty during the COVID-19 pandemic. They give hardworking Canadians the jobs they rely on to provide for their families and they need our help in these difficult times. We will continue to take decisive action to support Canadian businesses, protect Canadian jobs, and keep our economy strong.”

— The Rt. Hon. Justin Trudeau, Prime Minister of Canada

“The COVID-19 pandemic has had a profound impact on the Canadian economy. That is why we are taking unprecedented measures today to protect Canadian jobs. We are working in close consultation with all impacted businesses across the country to take action where it is required, and are prepared to take further targeted action as needed.”

— The Hon. Bill Morneau, Minister of Finance

Quick Facts

- Canada's Regional Development Agencies help businesses and innovators grow and succeed. They focus on advancing and diversifying regional economies and helping communities thrive.
- There are six Regional Development Agencies across the country: the Canadian Northern Economic Development Agency, Western Economic Diversification Canada, FedNor, FedDev Ontario, Canada Economic Development for Quebec Regions, and the Atlantic Canada Opportunities Agency.
- The Community Futures Program is a community-driven, economic development program designed to help communities in Canada's rural areas develop and implement strategies to deal with a changing economic environment.
- The COVID-19 Emergency Support Fund for Cultural, Heritage and Sport Organizations will provide \$500 million to help address the financial needs of affected organizations within these sectors. The Fund will be administered by Canadian Heritage with the support of its partners.
- The National Research Council of Canada's Industrial Research Assistance Program provides advice, connections, and funding to help Canadian small and medium-sized businesses increase their innovation capacity and take their ideas to market.
- The Government of Canada will provide funding to clean up orphan and/or inactive oil and gas wells, including:
 - up to \$1 billion to the Government of Alberta
 - up to \$400 million to the Government of Saskatchewan
 - up to \$120 million to the Government of British Columbia
 - \$200 million to the Alberta Orphan Well Association. The Association will fully repay this amount.
- On March 13, 2020, the Government of Canada announced \$65 billion in additional support to businesses through a new Business Credit Availability Program. Under the program, Export Development Canada and the Business Development Bank of Canada are providing direct lending and other types of financial support at market rates to viable businesses and organizations whose access to financing would otherwise be restricted.

Related Product

- Canada's COVID-19 Economic Response Plan: New Support to Protect Canadian Jobs (<http://www.canada.ca/en/department-finance/news/2020/04/canadas-covid-19-economic-response-plan-new-support-to-protect-canadian-jobs.html>)

Associated Links

- Coronavirus disease (COVID-19) (<https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>)
- Canada's COVID-19 Economic Response Plan (<https://www.canada.ca/en/department-finance/economic-response-plan.html>)
- Prime Minister announces additional support for small businesses (<https://pm.gc.ca/en/news/news-releases/2020/04/16/prime-minister-announces-additional-support-small-businesses>)
- Prime Minister announces support for small businesses facing impacts of COVID-19 (<https://pm.gc.ca/en/news/news-releases/2020/03/27/prime-minister-announces-support-small-businesses-facing-impacts>)
- Prime Minister announces more support for workers and businesses through Canada's COVID-19 Economic Response Plan (<https://pm.gc.ca/en/news/news-releases/2020/03/18/prime-minister-announces-more-support-workers-and-businesses-through>)

From: alberta.news@gov.ab.ca
To: [Carol Gabriel](#)
Subject: News Release: Federal energy stimulus package: Premier Kenney
Date: April 17, 2020 1:34:47 PM

Federal energy stimulus package: Premier Kenney

April 17, 2020 [Media inquiries](#)

Premier Jason Kenney issued the following statement on the federal government's energy stimulus package:

"How we come through this economic crisis will depend in large part on the survival and the successful recovery of our country's largest industry – the energy sector – on which some 800,000 Canadian jobs depend. We thank the federal government for taking this important first step to support the folks who work in our energy sector.

"The \$1 billion partnership to address inactive wells aligns with Alberta's commitment to ensuring our resources are developed in an environmentally sustainable fashion. This funding will immediately save or create thousands of jobs, keeping energy service companies going during these devastating times. It will also help us bring sites back to their original condition, leaving a cleaner environment for future generations. The \$200 million loan to the Orphan Well Association will also help these efforts, demonstrating our commitment to producing Canadian energy under the world's highest environmental standards.

"More support is needed to deal with the crisis in Canada's energy sector, but this is a great first step. Our energy sector is facing its biggest challenge ever, and we need to be sure that industry can access the capital it needs to survive and thrive in future years. When the auto sector and the banks were threatened during the global financial crisis a decade ago, the economic strength of Alberta, powered by the energy industry, ensured that Canada was able to provide the urgent support they needed. We will continue to work with the federal government to ensure that

the energy sector now gets the support it needs as it faces its own threats from both the COVID-19 pandemic and the Saudi-Russia price war.

“This unprecedented disruption in the world energy markets will eventually recede. Better times for the industry are a matter of when – not if – but only if the industry survives the next couple of years. We need to make sure Alberta is prepared and ready for the global recovery when the time comes. Alberta’s energy industry is the lifeblood of our provincial economy – and the largest subsector of Canada’s economy, as well as one of its biggest employers. The energy sector helps some of our country’s most important industries thrive, including health care, manufacturing and transportation.

“We are grateful for this job-creating initiative, and we will continue to work with the federal government until the energy sector has what it needs to survive and thrive for the benefit of all Canadians.”

Media inquiries

Christine Myatt

780-446-2179

Deputy Director of Communications/Press Secretary, Office of the Premier

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Canada's COVID-19 Economic Response Plan: New Support to Protect Canadian Jobs

From: [Department of Finance Canada](#)

Background

The Government of Canada is taking immediate, significant and decisive action through [Canada's COVID-19 Economic Response Plan](#) to support Canadians and businesses facing hardship as a result of the global COVID-19 outbreak.

The government is working in close consultation with all impacted sectors across the economy to take action where it is required, and is prepared to take further targeted action as needed to ensure that Canada is well-positioned for a strong recovery from the impacts of COVID-19 across all sectors of the economy.

On this page

- [Small and Medium-sized Businesses across Canada](#)
- [Small Business and Community Support Measures](#)
- [Cultural, Heritage and Sport Organizations](#)
- [Entrepreneurs, Innovators and Pre-Revenue Firms](#)
- [Canada's Energy Sector](#)
- [Orphan and inactive oil and gas wells](#)

- Reducing Greenhouse gas emissions in the oil and gas sector
- Business Credit Support for the Energy Sector

Small and Medium-sized Businesses across Canada

The government has launched a number of broad measures to help support the liquidity challenges that firms are facing in response to COVID-19. Support for small and medium-sized enterprises (SMEs) is anchored through the Business Credit Availability Program (BCAP), the Canada Emergency Business Account and the Canada Emergency Wage Subsidy.

However, some SMEs may find that they don't qualify for these measures or cannot access them. These accessibility gaps could be more pronounced in rural areas, in certain sectors like cultural, heritage and sport, or for innovative pre-revenue firms.

Today's targeted measures will help better support these businesses.

Small Business and Community Support Measures

Canada's Regional Development Agencies (RDAs) are the front line for economic development in Canada and help to address key economic challenges by providing regionally tailored programs, services, knowledge and expertise.

There are six RDAs across the country (the Canadian Northern Economic Development Agency, Western Economic Diversification Canada, FedNor, FedDev Ontario, Canada Economic Development for Quebec Regions and the Atlantic Canada Opportunities Agency).

The government will provide \$675 million to support their work, and the businesses and workers they help. This will enable the RDAs to provide equivalent bridge financing support to businesses unable to access the government's broader support measures.

In response to the effect that COVID-19 may have on rural communities and businesses, the government is also providing \$287 million for the Community Futures Network, funded through the RDAs, to support rural businesses and communities, including through access to capital.

Cultural, Heritage and Sport Organizations

Canadian cultural, heritage and sport organizations are facing significant financial losses due to COVID-19. They have lost potential revenues from closed facilities or cancelled events. Meanwhile, they are facing challenges accessing Canada's broader support measures such as the Canada Emergency Wage Subsidy because of unique seasonal revenues and costs.

The new COVID-19 Emergency Support Fund for Cultural, Heritage and Sport Organizations will provide \$500 million to help address the financial needs of affected organizations within these sectors. The fund will be administered by Canadian Heritage via contribution agreements.

Support will be provided in a manner consistent with other COVID-19 supports such as the Canada Emergency Wage Subsidy and the Canada Emergency Business Account (CEBA).

Entrepreneurs, Innovators and Pre-Revenue Firms

Futurpreneur Canada is the only national non-profit organization that provides financing, mentoring and support tools to entrepreneurs aged 18-39. To support ongoing lending to young entrepreneurs, the government is also injecting \$20.1 million through Futurpreneur Canada.

The Industrial Research Assistance Program (IRAP) provides advice, connections, and funding to help Canadian small and medium-sized businesses increase their innovation capacity and take ideas to market. Innovative firms that do not yet have revenue or are in the early stages of development are particularly vulnerable to the impacts of the COVID-19 pandemic. Due to their stage of development or risks inherent in their activities, these firms may not have similar access to COVID-19 business supports. To help support these firms, the government is investing \$250 million through IRAP.

Canada's Energy Sector

Canada's energy sector is facing significant challenges as it is dealing simultaneously with a surge in global crude oil supply and a decline in demand as a result of the broad economic slowdown brought on by the COVID-19 pandemic.

To support Canadians working in the energy sector through these challenges the government will take new targeted actions totalling more than \$2 billion to create and protect jobs and important environmental benefits, as well as make available new tailored credit solutions for small and medium-sized companies in the sector. The targeted actions are expected to retain and create approximately 10,000 well-paying jobs in the sector.

Orphan and Inactive Oil and Gas Wells

Canada's energy sector is a significant contributor to our national economy. In light of this, and the challenging economic circumstances facing the sector and the regional economies dependent on it, the Government of Canada will provide funding to sustain jobs in the energy sector while cleaning up the environment. This includes:

- Up to \$1 billion to the Government of Alberta to support the province's work to clean up inactive oil and gas wells across the province;
- Up to \$400 million to the Government of Saskatchewan to support work to clean up orphan and inactive oil and gas wells across the province;
- Up to \$120 million to the Government of British Columbia to support work to clean up orphan and inactive oil and gas wells across the province; and
- \$200 million to the Alberta Orphan Wells Association (OWA) to support its work to clean up orphan oil and gas wells and well sites across Alberta. The OWA will fully repay this amount.

Orphan oil and gas wells arise when the developers cannot be located or do not have the financial means to pay for proper decommissioning and site remediation. There are currently about 4,700 orphan wells in Alberta, 600 in Saskatchewan, and 350 in B.C. In Alberta, these wells fall under the custodianship of the Alberta Energy Regulator, which delegates its responsibility to clean up those wells to the OWA, a non-profit organization. In Saskatchewan, orphan wells are managed by the Orphan Fund Procurement Program, which is administered by Saskatchewan's Ministry of Energy and Resources. In B.C., orphan wells are managed by the Liability Management Branch of the B.C. Oil and Gas Commission.

Inactive oil and gas wells are formerly producing wells. At present, there are approximately 91,000 inactive wells in Alberta, 36,000 in Saskatchewan, and 12,000 in B.C.

Proper well clean-up involves two steps:

1. **Well abandonment** requires sealing and capping wells to prevent any subsurface gas or liquids from leaking below or above ground.
2. **Site reclamation** involves removing all associated site facilities, remediating any contaminated soil or groundwater and returning the site to its original condition.

Clean-up costs can range between \$100,000 to several million dollars per well depending on the complexity and size of the well or facility and the amount of contamination that is present.

Clean up work is typically carried out by small and medium-sized oil and gas service firms. Those firms employ nearly 60,000 people across the three provinces. Clean-up work would be considered an essential service under the government's Guidance on Essential Services and Functions in Canada During the COVID-19 Pandemic.

As part of this funding, local landowners will have the ability to nominate and prioritize wells for remediation, and funding will be prioritized to companies that are in good standing with respect to municipal taxes.

As part of these agreements, the Government of Alberta has committed to implement strengthened regulation to significantly reduce the future prospect of new orphan wells. This will create a sustainably funded system that ensures companies are bearing the costs of their environmental responsibilities.

The funding program will have oversight from a federal-provincial committee, and the federal government will ensure municipal and Indigenous engagement.

Reducing Greenhouse Gas Emissions in the Oil and Gas Sector

\$750 million is allocated to Natural Resources Canada over two years, starting in 2020-21, to create a new repayable loan program to work with conventional and offshore oil and gas companies to reduce their greenhouse gas emissions. Of this amount, \$75 million will be allocated to investments in the offshore sector. A portion of these loans will be convertible to grants.

Canada's oil and gas sector is the source of 43% of our methane emissions, which is one of the most potent greenhouse gases. This program will support eligible energy sector firms in making capital investments necessary to reduce greenhouse gas emissions, with a focus on methane. For example, the program could support investments in pumps, valves and other capital equipment that will reduce methane emissions. The support will help keep workers employed, and will assist firms that are preparing to make changes in order to comply with provincial requirements or federal methane regulations (*Regulations Respecting Reduction in the Release of Methane and Certain Volatile Organic Compounds (Upstream Oil and Gas Sector)*).

Business Credit Support for the Energy Sector

On March 13, 2020, the government announced the establishment of a Business Credit Availability Program (BCAP) to help Canadian businesses obtain financing during the current period of significant uncertainty. With today's announcement, the government is proceeding to expand BCAP credit support to medium-sized businesses with larger financing needs, beginning with companies in Canada's energy sector.

This support, provided by the Business Development Bank of Canada (BDC) and Export Development Canada (EDC), will provide viable energy sector companies with rapid access to the financing they need to maintain operations and keep their employees working.

The support will flow to Canadian energy sector companies to sustain access to reserve-based credit, help firms to maintain access to the transportation and storage system, and provide additional working capital.

These offerings aim to provide a range of energy companies that were financially viable before the COVID-19 crisis with several options to meet individual credit needs. Borrowing companies could choose between the offerings to tailor credit to individual needs.

In the near term, additional broad-based credit solutions will be made available for small and medium-sized firms in other sectors, such as forestry, retail and others, whose financing needs are similarly larger than the current solutions available under the BCAP.

For more information, please contact [EDC](#) or [BDC](#).

Search for related information by keyword: [Finance](#) | [Department of Finance Canada](#) | [Canada](#) | [Money and finances](#) | [general public](#) | [backgrounders](#)



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 22, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Treaty 8 First Nations of Alberta (Liquor Outlets)
- Correspondence – Gilbert Lambert (Store Hours and Curfews)
- Correspondence – Alberta Environment & Parks (Partnerships)
- Municipal Governance Factsheet – April 9, 2020 COVID-19 Outbreak
- Municipal Governance Factsheet – April 17, 2020 COVID-19 Outbreak
- Alberta Municipal Affairs – New Ministerial Orders (COVID-19)
- Rural Municipalities of Alberta Bulletin – RMA Spring 2020 Resolution Session to Take Place April 24
- Mackenzie Library Board Meeting Minutes
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OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: CG CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____

Mackenzie County Action List as of April 7, 2020

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Don Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw. Working with engineer on draft design.

Motion	Action Required	Action By	Status
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition (RDS) is in place. Right of Way – cleared. Survey completed.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Don Willie	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Spring 2020
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Don	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Don	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Engineering report received. (WSP) Working on application.
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	Fred	In progress
November 13, 2018 Regular Council Meeting			
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress

Motion	Action Required	Action By	Status
February 27, 2019 Regular Council Meeting			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 27, 2019 Regular Council Meeting			
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	Minister has committed to visiting the region. Waiting on date confirmation.
June 12, 2019 Regular Council Meeting			
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	Will be applied if applicable.
August 13, 2019 Regular Council Meeting			
19-08-423	That administration bring back options for the chip seal project.	Dave	
19-08-430	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.	Byron	Ministerial approval received 2020-04-08
19-08-432	That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.	Byron	Meeting scheduled for 2019-09-16 Disposition takes 18 months. May 15, 2020 CEFP
August 28, 2019 Regular Council Meeting			
19-08-467	That a moratorium for road building and road closures be placed on the road allowance on Township Road 1042 for potential utility development.	Byron	In progress
19-08-475	That Mackenzie County send a letter to the Minister of Agriculture and Forestry in regards to funding for the eradication of brucellosis and tuberculosis in and around the Wood Buffalo National Park.	Byron	In progress
September 10, 2019 Regular Council Meeting			
19-09-491	That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.	Don	Ongoing
19-09-493	That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.	Don	RFD 2019-11-27 FVSD not interested at this time. Will reconsider in spring 2020.
October 8, 2019 Regular Council Meeting			

Motion	Action Required	Action By	Status
19-10-548	That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information and that a letter be sent to Alberta Agriculture & Forestry regarding stumpage fees for forest fire salvage.	Len	In progress
19-10-559	That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.	Jennifer	Ongoing Awaiting response from ratepayer
November 5, 2019 Regular Council Meeting			
19-11-671	That the three County owned quarter sections immediately east of the Norbord plant south of High Level be offered for farmland lease in exchange for clearing.	Byron Grant	
19-11-676	That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.	Council	Council to govern
19-11-685	That administration work with Paramount Resources Ltd. and lobby the government to leave the road infrastructure intact.	Len	In progress
November 27, 2019 Regular Council Meeting			
19-11-736	That the response to Service Alberta regarding broadband internet include the projects in our region and the Zama Fibre Project partnership with Arrow Technologies.	Byron	In progress
December 10, 2019 Regular Council Meeting			
19-12-757	That Alberta Transportation be invited to attend a Council meeting to discuss highway accesses.	Len	In progress
19-12-758	That the Rural Municipalities of Alberta (RMA) Resolution 15-19F Provincial Highway Access and Setback Authority be brought to the January 14, 2020 council meeting for review.	Carol	Will be presented at the meeting which Alberta Transportation attends.
19-12-781	That a letter be sent to the Minister of Energy regarding industry lease renewals.	Len	In progress
December 11, 2019			
19-12-793	That the Super B truck and trailers be disposed of in 2020.	Willie	
December 18, 2019 Budget Council Meeting			
19-12-812	That administration submit an Expression of Interest for the Investing in Canada Infrastructure Program for the Mackenzie Wellness Centre Project, and research funding commitments by all parties.	Don	Waiting for new application process

Motion	Action Required	Action By	Status
19-12-820	That Mackenzie County lobby the government for incentives to complete the Paramount abandonments within the next five years.	Council	
January 14, 2020 Regular Council Meeting			
20-01-037	That Bylaw 1163-19, being a Lane Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a ten foot fenced walkway, be forwarded to the Minister of Transportation for approval.	Byron	Approved by the Minister 2020-04-08
January 29, 2019 Regular Council Meeting			
20-01-046	That administration enter into a new lease agreement with Mackenzie Applied Research Association with a 2055 expiration date.	Grant	In progress
20-01-055	That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.	Don	In progress
20-01-067	That a letter be sent to the Minister of Municipal Affairs in regards to the Section 627(3) of the Municipal Government Act that relates to the number of councillor's on a Subdivision and Development Appeal Board.	Carol	In progress
February 10, 2020 Regular Council Meeting			
20-02-093	That administration submit the Accreditation Quality Management Plan (QMP) amendments to the Safety Codes Council for approval as discussed.	Byron	Len to sign
February 26, 2020 Regular Council Meeting			
20-02-111	That the Treaty 8 Annual General Meeting and request be referred to the Community Services Committee for review and consideration.	Don	Formal request required
20-02-119	That first reading be given to Bylaw 1172-20 being a Road Closure Bylaw to close firstly Plan 0321316, Block 25, all of the lane lying north of Lots 20 to 23 inclusive and lying north of the production westerly of the north boundary of Lot 23, and secondly Plan 9925549, Block 25, all of the lane lying north of Lots 15 to 19 inclusive and lying west of the production northerly of the east boundary of Lot 15 for the purpose of consolidation, subject to public hearing input.	Byron	PH 2020-04-22
20-02-130	That Council accept the meeting request from the Little Red River Cree Nation regarding the County land use proposal and that administration coordinate a meeting date and time.	Len	In progress

Motion	Action Required	Action By	Status
20-02-141	That administration proceed with the disposal of fire trucks as discussed.	Don	In progress
March 10, 2020 Regular Council Meeting			
20-03-171	That a letter of support be provided to the Beaver First Nation for their Investing in Canada Infrastructure Program grant.	Len	
March 25, 2020 Regular Council Meeting			
20-03-218	That the four-year term proposal from Tiger Calcium for dust control be accepted.	Dave	
20-03-219	That administration be authorized to allow burn salvage harvesting within municipal road allowances on a case by case basis.	Dave	
April 7, 2020 Regular Council Meeting			
20-04-242	That the 2020 Budget be amended to include \$65,000 to facilitate and complete La Crete 100th Street transactions, with funds coming from the General Capital Reserve.	Jennifer	
20-04-243	That revenue from the sale of land from the La Crete 100 Street Project be returned to the General Capital Reserve to offset the cost.	Jennifer	
20-04-244	That the 2020 budget be amended to include \$50,000.00 for engineering “shovel-ready” projects, with funding coming from the General Operating Reserve.	Jennifer	



Treaty 8 First Nations of Alberta

To Protect, Promote, Bring to Life, Implement, and Sustain the True Spirit and Intent of Treaty No. 8 "as long as the sun shines, the grass grows, the rivers flow and until such time as Yidah should reverse"

c/o Santa Fe Plaza
18178 – 102 Avenue
Edmonton, Alberta T5S 1S7
Telephone: (780) 444-9366 Fax: (780) 484-1465

April 9, 2020

Via email

Prime Minister Justin Trudeau
Office of the Prime Minister of Canada
80 Wellington Street
Ottawa K1A 0A2

Justin.trudeau@parl.gc.ca

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 97th Avenue
Edmonton AB T5K 2B6

premier@gov.ab.ca

Re: LIQUOR OUTLETS

On March 11, 2020, the World Health Organization declared COVID-19 a Global Pandemic and since then, our Nations have worked diligently on completing our pandemic emergency management plans focusing on infection prevention and control, community preparedness measures, food security, protection of our communities, and Nation Citizens. Our efforts are dire as we have limited healthcare resources, capacity, supplies, inadequate funding, especially for longer term needs. No one knows how long this health crisis will go on.

The citizens of Canada continue to be told to stay home and isolate. Our nation governments have augmented health and safety measures to protect our citizens, especially vulnerable persons. The measures we have taken includes implementation of curfews, check points at entry roads into our villages to monitor restrictions of daily interactions with nearby communities, contractors, and controlled traffic in and out of our nations.

In the past few weeks, the Government of Canada determined certain industry and small businesses as essential services during the COVID-19 pandemic and the Government of Alberta which oversees the licenses of these industries and certain retail businesses such as liquor stores, has followed suit.

We recognize the coronavirus pandemic has quickly evolved from a health crisis to quickly include major financial impact to the already suffering economy adding more uncertainties for many. Despite the government's efforts to increase pandemic measures while it addresses the declining economy, the spread of COVID-19 has progressed. This should be a red flag to the municipalities and require small businesses to take extreme measures to prevent the spread. The lack of response to the imminent threat is placing our remote and isolated communities at risk of contracting and spreading the deadly virus.

Our primary concern are those essential services that are detrimental to the social and mental wellbeing of our Nation Members and communities. We need to work together to address matters that may

exacerbate social conditions which require immediate action. We are requesting that all liquor stores and cannabis retail outlets (*and vape shops*) in the “North Zone” to:

- a) Be redefined and removed as essential services and CLOSE LIQUOR STORES AND CANNABIS RETAIL OUTLETS (*and vape shops*) to the public during this Pandemic Health crisis; or,
- b) Drastically REDUCE the hours of operation during this Pandemic Health crisis; or.
- c) Limit the purchase of liquor to curtail excessive drinking, bootlegging, and to avoid health impact from alcohol dependency withdrawal. Interagency consultation should be used to set per weekly limits.

Liquor stores and cannabis retail outlets (*and vape shops*) are contributing social factors to our communities and at minimum they should have reduced hours, days and rationing system to help curtail alcohol and substance abuse, socials gatherings, and domestic abuse during this COVID-19 Pandemic Health Crisis. Another option is to increase RCMP members and presence within each Treaty 8 Nation community during this time.

We are requesting cooperation, support and mutual respect in the interest of protecting everyone including our Nation members and to continue with community monitoring of entry points into our communities. We are in a global health crisis and now is not the time for bureaucracy especially when we do not know how long this pandemic will continue.

In the Spirit and intent of Treaty No. 8, we urge our Crown Partners to take immediate, meaningful measures to reduce the chances of COVID-19 from entering our villages. The health and safety of our nation citizens and strained health and emergency response personnel are dependent on it.

We request a prompt response to these matters.

Best regards,

Arthur Noskey

Arthur Noskey
Grand Chief

c.c. Sovereign Nations of Treaty 8 Chiefs
ISC Minister Marc Miller
CIRNAC Minister Carolyn Bennett

Alberta Minister of Municipal Affairs
Alberta Minister of Transportation
Alberta Game and Liquor Control

From: [Gilbert Lambert](#)
To: [Cameron Cardinal](#); [Office](#); [Len Racher](#)
Subject: Store hours and possible curfews?
Date: April 7, 2020 12:12:32 PM

Gilbert Lambert
Box [REDACTED]
Fort Vermilion, AB
T0H 1N0
[REDACTED]

April, 7, 2020

Dear, Mackenzie County

A few people have noticed the traffic in the Hamlet of Fort Vermilion has not been affected by the recent pandemic changes.

I know people feel the need to get out of the house even for a drive and pick up things, but they should plan ahead. One thing that is unusual is the liquor stores are open longer than our essential stores? Does that contribute to the evening traffic? Can't they have regular 9-to-5 hours during this pandemic like the other stores?

Thank you,

Gilbert Lambert

Sent from my iPhone

April 8, 2020

Len Racher
Chief Administrative Officer, Mackenzie County
lracher@mackenziecounty.com

Dear Len:

Thank you very much for Mackenzie County's April 2, 2020 letter regarding partnership opportunities with Alberta Parks. I am pleased to respond on behalf of Minister Jason Nixon.

Environment and Parks is looking forward to engaging with potential partners such as Mackenzie County. The 164 park sites that we think may be of interest to partners are intended to continue providing important economic and recreational benefits to local communities. We will commence a process to explore management partnerships in May 2020. I encourage Mackenzie County to please sign up for the distribution list by visiting <https://albertaparks.ca/working-together/>. I have also provided your expression of interest to my staff for tracking. For further information regarding the Optimizing Alberta Parks announcement, please visit <https://albertaparks.ca/news-events/>.

Government's intention is to modernize the approach for how parks are managed. It is important to note that the sites identified for potential partnership opportunities will be operated for the 2020 season.

At the end of our efforts, sites where partnerships could not be arranged may revert to public land, ensuring they remain available and accessible for ongoing use and enjoyment of Albertans.

To help reduce the spread of COVID-19, please note that we have temporarily restricted vehicle access to Provincial Parks, Provincial Recreation Areas, parking lots and staging areas on public land. Facilities like washrooms are also closed.

I would be pleased to discuss any immediate questions you may have. To schedule a call, please have your office reach out to Shannon Fowler, Executive Assistant, at shannon.fowler@gov.ab.ca or at (780) 643-9233.

Sincerely,

A handwritten signature in blue ink, consisting of a stylized 'M' followed by a long horizontal stroke.

Mike Fernandez
Assistant Deputy Minister
Parks Operations Division

cc: Reeve Josh Knelsen, Clear Hills County
Minister Jason Nixon, Environment and Parks
Cal McLeod, Environment and Parks

Municipal Governance

During the COVID-19 Outbreak

Frequently Asked Questions – April 9, 2020

The state of the COVID-19 pandemic and its impact on municipalities continues to change on a daily basis. As we navigate these challenging times together, Municipal Affairs will continue to support and provide regular updates addressing frequently asked questions and providing information on new tools as they become available.

This update focuses on municipal planning as well as captures some of the common questions advisory and support staff have received with respect to the *Public Meeting Procedures (COVID-19 Suppression) Regulation* and Ministerial Orders MSD:019/20 and MSD:022/20.

Municipal Affairs Updates

Previous COVID-19 updates are available at www.alberta.ca/municipal-government-resources.aspx

Planning & Development

Is the ministry reviewing the unintended consequences on planning and development processes as a result of Ministerial Order No. MSD:022/20 which extended deadlines and timelines to October 1, 2020?

YES. Municipal Affairs is working with partner associations and legal professionals to identify the right solution to the challenges arising from these timeline extensions. Amendments are expected to be brought forward in the near future.

Can council hold a public hearing without the public being in attendance and still meet the legislative requirement for public submissions?

YES. Section 230 of the *MGA* requires public hearings to be conducted during a regular or special council meeting and council must hear persons claiming to be affected by the proposed bylaw or resolution.

The *Public Meeting Procedures (COVID-19 Suppression) Regulation* modifies the *MGA* requirements and provides for meetings and public hearings to be held by an electronic means so that those entitled to make submissions at the meeting can make electronic submissions before or during the meeting.

Can council cancel or reschedule a public hearing?

YES. Council may cancel or reschedule a public hearing by council resolution. However, council must still hold a public hearing prior to either second reading of a bylaw, or before council votes on a resolution where a public hearing is required as stated in section 230(1) of the *MGA*. In the event a public hearing is rescheduled, the notification and advertisement requirements of section 606 of the *MGA* apply.



We have already advertised our public hearings for amending our land use bylaw. Ministerial Order No. MSD:022/20 gave extensions to October 1 for several provisions in the *MGA*. Can we proceed with the public hearings as advertised and with the land use bylaw amendments?

YES. The requirement for public hearings are provided for in sections 230 and 692 of the *MGA*. These sections are not listed in Appendix 2 of the Ministerial Order that extended dates or timelines for various sections in the *MGA*. Public hearings that were advertised prior to the approval of Ministerial Order MSD:022/20 (March 31, 2020) can still proceed, as can the land use bylaw amendment bylaws. Public hearings should be conducted in a manner consistent with provisions in the Meeting Procedures (COVID-19 Suppression) Regulation.

Emergency Management

Is an emergency council meeting to declare a State of Local Emergency considered to be a public meeting?

YES. If the meeting is held in council chambers and it is not made a closed meeting of council, then it is considered to be public.

Can an emergency council meeting to declare a State of Local Emergency (SOLE) be conducted by electronic means without providing notice to the public?

While section 23.1 of the *Emergency Management Act (EMA)* provides that the notice requirements in sections 194 to 196 of the *MGA* do not apply when meeting for the purpose of declaring or terminating a state of local emergency, the exemption does not include electronic meetings (section 199 of the *MGA*). Bill 13 is currently being considered by the Legislature. It proposes an amendment to section 23.1 of the *EMA* to add section 199 as one of the provisions of the *MGA* that does not apply when meeting for the purpose of declaring or terminating a SOLE. If approved, notice would not be required.

Can an emergency advisory committee consisting of only one member declare a SOLE by resolution?

YES. If the bylaw establishing the committee, and/or another municipal enactment establishing quorum requirements for SOLE declarations, provides that one member achieves quorum, then one member may declare a SOLE.

Can municipal bylaws be changed by council resolution during a SOLE?

NO. Section 191 of the *MGA* requires bylaws to be amended or repealed by another bylaw.

Does the *Emergency Management Act* provide a blanket power to change bylaws?

NO. While it is always best for a municipality to get their own independent legal advice, a council may amend a bylaw to remove a certain provisions, or include a clause in the amendment that certain provisions of a bylaw do not apply during a SOLE. Once the SOLE has terminated, the amending bylaw could be repealed to restore the original bylaw or it can expire once the SOLE is over if it was worded in such a way, depending on the legal advice a municipality receives

Does a council still have to have a meeting to renew the SOLE at the end of 7 days?

As of today, a SOLE can be renewed at the end of 7 days. Bill 13 is currently being considered by the Legislature. It proposes an amendment to section 22(4) of the *Emergency Management Act* to state that a declaration of a state of local emergency lapses at the end of 7 days, or at the end of 90 days if the declaration is in respect of a pandemic.



General Questions

What date did Ministerial Orders MSD:019/20 and MSD:022/20 take effect and what does that mean?

Ministerial Orders MSD:019/20 and MSD:022/20 are available on [Alberta Queen's Printer](#) and took effect on March 31, 2020, the date they were signed. This means that as of March 31, 2020 the extensions to October 1, 2020 apply to the sections listed in the MOs. Municipal Affairs recognizes there are concerns with some of the provisions and steps are being taken to address those issues. More information will be provided in the near future.

Can municipalities hold hearings for assessment complaints filed prior October 1, 2020?

YES. Ministerial Order No. MSD:022/20 extended the assessment complaint deadline to October 1, 2020, and extends the 60-day deadline to hold an assessment review board hearing to either October 1, 2020 or 60-days following the receipt of an assessment complaint, whichever is the later date. If complaints are received prior to October 1, 2020, assessment review boards may choose to hear these appeals prior to the prescribed deadline.

Municipal Advisory Services

If you have further questions, please call:
780-427-2225 or toll-free by first dialing
310-0000 or email ma.lgsmail@gov.ab.ca

Does the closing of a municipal office or facility require a council resolution?

NO. If a SOLE has been declared, the decision to close a municipal office can be made by the Director of Emergency Management. When a SOLE has not been declared, council remains responsible for deciding what programs and services to deliver and the CAO remains responsible for ensuring that those services are implemented.

Will the *Public Meeting Procedures (COVID-19 Suppression) Regulation* remain in effect when the crisis is over?

NO. The purpose of the regulation is to limit COVID exposure so this is only a temporary relaxation of the *MGA* during the COVID-19 pandemic.

We do not have the capabilities to stream or let public listen to meetings. Is posting the recording of the meeting sufficient?

NO. The *Public Meeting Procedures (COVID-19 Suppression) Regulation* permits electronic meetings if members of the public are able to hear the meeting as it occurs. For those municipalities looking for streaming or conferencing services, AUMA is offering its service. For further information please email audioconference@auma.ca.

The majority of council is currently in 14-day mandatory quarantine or self-isolation. Are we able to have a council meeting?

YES. The *Public Meeting Procedures (COVID-19 Suppression) Regulation* has provided flexibility for council to achieve quorum. The regulation have also increased the flexibility for councillors in quarantine to meet electronically (e.g., teleconference).

Should municipalities be amending procedural bylaws to comply with the new *Public Meeting Procedures (COVID-19 Suppression) Regulation*?

NO. The regulation supersedes municipal procedure bylaws and only applies during the COVID-19 pandemic.

Further Updates

Ways to support municipalities continue to be explored as we all navigate through this situation, Further updates will be released as information becomes available.

Municipal Governance

During the COVID-19 Outbreak

Frequently Asked Questions – April 17, 2020

The impact of the COVID-19 pandemic on municipalities changes on a daily basis. Municipal Affairs continues to support and provide regular updates addressing frequently asked questions and providing information on new tools as they become available. This update captures common questions on various topics, including education property tax deferrals, municipal deficits, declarations for state of local emergency and questions arising out of the Premier and Minister's telephone town hall meetings.

Time Extensions



Time extensions enacted in Ministerial Order MSD:022/20 applied to planning and development appeals, which has led to concerns about the potential loss of the construction season. Will Municipal Affairs consider changes to ensure development can occur before October 1, 2020?

YES. The intent of Ministerial Order MSD:022/20 was to provide time extensions so that municipalities could focus resources on responding to the COVID-19 pandemic. This blanket extension did result in unintended consequences.

Municipal Affairs will be updating the Ministerial Order to adjust the planning and development appeal timeline extension. Combined with the temporary regulation that gave flexibilities with how municipalities hold meetings, this should allow planning and development approvals to proceed while also conforming to current public health orders. Updates will be released soon.

Municipal Affairs Updates

Previous COVID-19 updates are available at www.alberta.ca/municipal-government-resources.aspx

Property Tax Deferral

Has the province announced any property tax relief?

NO. The province has not cancelled any portion of the education property taxes for 2020.

Is the province requiring any deferral of property taxes?

YES. Municipalities are required to defer the collection of non-residential education property taxes for six months, beginning April 2020.

This can be achieved through either:

- the deferral of just the education portion of non-residential property taxes to at minimum September 30, 2020, or
- through a deferral of an equivalent amount of property tax in a shorter time frame by deferring both education and municipal non-residential property taxes to at minimum July 30, 2020.

Is the province deferring collection of the non-residential education tax requisition?

YES. In an effort to assist with the cash flow challenges associated with offering tax deferrals to non-residential property owners, the non-residential portion of the education tax requisition will be deferred to December 2020. Only the residential portion of the requisitions will be invoiced in June and September, with the December invoice including the deferred amounts from June and September.

Can a municipality adopt their own residential property tax deferral approach?

YES. Municipalities have the discretion to choose whether to adopt a residential tax deferral approach and what that approach may be. Taxpayers may be expecting some form of relief given the province has publicly announced its non-residential education property tax relief.

If a municipality chooses to adopt their own property tax deferral, will the province be compensating municipalities for lost revenue from penalties or costs incurred for modifying tax program software?

NO. While the province understands the financial burden municipalities have to bear during this time, the province is also facing fiscal challenges and every level of government must do their part to support their stakeholders and communities during this pandemic.

Are municipalities that already have tax penalty dates in the fall expected to provide additional property tax deferrals?

NO. The intent is to delay the collection of education property tax until such time as the immediate pandemic crisis has passed. Municipalities with property tax deadlines after September 30 are already meeting this intent through the original penalty dates.

Education Property Tax Deferral

General information as well as property tax deferral guidelines are available at: www.alberta.ca/education-property-tax.aspx and open.alberta.ca/publications/non-residential-property-tax-deferral-guidelines.

For further information, please contact a Municipal Affairs program advisor toll-free by dialing 310-0000, then 780-422-7125, or by email at taxprogramdelivery@gov.ab.ca.

Emergency Management

Has the province called a State of Emergency under the *Emergency Management Act*?

NO. While a Public Health State of Emergency was declared on March 17, 2020, under the provisions of the *Public Health Act*, there is no provincial State of Emergency. The following criteria established under the *Emergency Management Act* must be met before the province declares a State of Emergency:

- A local authority's capacity or ability to respond to an emergency or disaster has been exhausted, and the local authority is unable to restore public safety in their jurisdiction.
- The resources typically available to a local authority or the Government of Alberta are not sufficient to support and/or respond to the emergency or disaster event.
- The emergency or disaster is widespread, and the need for the additional powers provided under a declaration is necessary to cross-jurisdictional boundaries.

These criteria ensure the province can respond to disasters in a consistent, collaborative and resourceful way.

What powers does declaring a State of Emergency under the *Emergency Management Act* give the provincial government?

When a State of Emergency is declared under the *Emergency Management Act*, government is authorized to lead response efforts including making all decisions on behalf of the province to keep Albertans safe. This also includes implementing emergency response plans and collaborating with partners to plan and implement controls around evacuation orders, travel, requisitioning property, authorizing entry and exit and more.

What should a municipality consider in declaring a State of Local Emergency (SOLE)?

Municipalities should have existing plans in place for taking extraordinary action. **Declaring a state of local emergency is not required to activate these plans.** Consideration should be given to current organizational priorities and to what programs and services municipalities need to continue to deliver through the COVID-19 pandemic and whether the enhanced powers that municipalities access through a state of local emergency declaration are needed to meet those priorities.

What powers does declaring a State of Local Emergency (SOLE) under the *Emergency Management Act* give municipalities?

Section 24 of the *Emergency Management Act* addresses the powers local authorities have when a state of local emergency (SOLE) has been declared including the following.

- Controlling and prohibiting travel.
- Acquiring or using personal property.
- Procuring or fixing process for services and resources.
- Causing the evacuation of persons, livestock or property.
- Authorizing the conscription of persons needed to meet an emergency.
- Providing for the restoration of essential facilities and the distribution of essential supplies.

- Providing, maintaining and coordinating emergency medical, welfare and other essential services.

Are there special grants available for municipalities that have declared a State of Local Emergency (SOLE)?

NO. Declaring a State of Local Emergency does not provide access to any additional funding over and above the existing grants all municipalities may be eligible to apply to receive.

Alberta Emergency Management Agency

For questions please contact the Alberta Emergency Management Agency at 780-422-9000 or toll-free by first dialing 310-0000.

Municipal Cash Flow

Can a municipality run an operating deficit?

YES. Municipalities are only prohibited from **budgeting** for a deficit. There are no provisions in the *MGA* that prevent or disallow a municipality from reporting a deficit at year end. If budgets are adopted, but due to the impact of the global pandemic, a municipality is unable to collect sufficient revenues to cover all expenditures, the municipality is permitted to report an operating deficit.

Are there requirements for recovering operating deficits from the same year the deficit occurred?

NO. There are no legislative requirements to recover amounts from a previous year's operating deficit. The only deficits that require a recovery are outlined in section 244 of the *Municipal Government Act*. These are an accumulated deficit, net of the value of

tangible capital assets. A deficit of this nature means that the municipality is in a negative surplus position with respect to its total financial surplus and can be an indication that the municipality has exhausted its financial capacity. If a section 244 deficit is reported in the annual financial statements, municipalities are required to budget to recover that deficit in the following year. If more than one year is needed to recover that deficit, this may be granted upon request to the Minister of Municipal Affairs.

In recognition of the many financial strains facing many citizens, municipalities proactively enacted programs that delay collection of utility and property tax revenue; however, costs are still incurred to provide services and operate the municipality.

Are steps being taken to help municipalities with this cash flow and deficit situation?

YES. The province has deferred the collection of the non-residential component of the education tax requisition to December 2020, meaning the June and September invoices will not include amounts for non-residential education property taxes. Those amounts will be added to the December invoice.

In addition, the province recognizes the financial impact municipalities are facing and is looking at options to address debt and debt limits. These will be announced in the near future.

While the province announced customers can defer electric and gas utility payments for 90 days, will the province mandate municipalities to defer municipal water utility payments?

NO. It has been recognized that many municipalities have proactively implemented deferral programs; therefore, the province strongly encourages municipalities to continue to consider local measures that make sense within your local context, including the possibility of 90-day water utility payment deferrals. However, this is not a requirement.

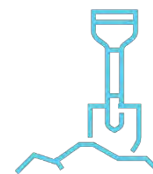
Shovel-Ready Projects

Where do I send our municipality's list of shovel-ready projects the Minister referred to during the town hall meetings?

Municipalities can mail or email a letter explaining any shovel-ready projects to the Minister's office:

The Honourable Kaycee Madu
Minister of Municipal Affairs
132 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6
Email: minister.municipalaffairs@gov.ab.ca

Also forward a copy to: ma.geptbranch@gov.ab.ca.



Municipal Advisory Services

If you have municipal governance questions, please contact us at:

780-427-2225

or toll-free by first dialing 310-0000

or email ma.lgsmail@gov.ab.ca

Further Updates

We will continue to examine ways to support municipalities in navigating through this situation, and will provide further updates as new tools become available.



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

Dear Mayors, Reeves and Councils:

Earlier this spring, Municipal Affairs put in place a Ministerial Order that extended timeframes under the Municipal Government Act for a wide variety of activities for municipalities and your residents. The intent of these extensions was to relieve pressure on municipalities and allow you to focus on supporting your communities through the current public health emergency, and to preserve the right to a meaningful appeal process at a time when it was not yet clear how or when council meetings, appeal hearings or similar proceedings could be conducted.

Unfortunately, some of the time extensions were leading to unintended consequences. As a result, today I have signed two new Ministerial Orders to replace the previous Order. A copy of each of the new Ministerial Orders is attached for your information.

Ministerial Order MAG: 014/20 deals specifically with various assessment-related timelines, and makes important changes to clarify and shorten some of the original timeline extensions.


Ministerial Order MSD: 036/20 addresses the non-assessment items from the original Ministerial Order. This Order retains some timeline extensions for things like financial reporting and other routine activities that can easily be deferred for now. However, for the most part, timelines for things like appeal processes have been returned to the standard timelines under the Municipal Government Act.

To ensure that some Albertans are not deprived of their right of appeal, this second Ministerial Order includes transitional provisions. If a legislated timeline for a particular matter either ended or started between the date of the original Ministerial Order and this one (March 25 to April 17, 2020), these transitional provisions "restart the clock" for the applicable appeal periods. This ensures that anyone who might have considered an appeal of a municipal decision, but chose to defer filing that appeal because they thought they had until October 1, will not inadvertently lose their right to appeal through a return to the normal timelines.

I want to thank key partners like the AUMA, RMA, City of Edmonton, City of Calgary, and BILD Alberta for helping us work through these issues to arrive at this solution. Working together, we have again showed our ability to collaborate to identify and solve problems quickly and efficiently.

I trust that these new Ministerial Orders will address the concerns that many of you have raised with me in recent days. As new issues and challenges arise, please do not hesitate to reach out to me and/or to ministry officials so that we can be aware of those issues and work with you to find solutions.

Sincerely,



Kaycee Madu, QC
Minister of Municipal Affairs

132 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

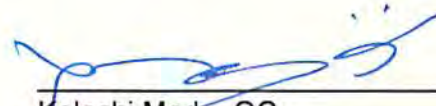
MINISTERIAL ORDER NO. MAG:014/20

I, Kelechi Madu, QC, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act* make the following order:

1. The complaint deadline pursuant to Section 284(4) of the *Municipal Government Act*, for an assessment notice with a notice of assessment date that falls on or after January 31, 2020 is extended to July 1, 2020 or 60 days from the notice of assessment date, whichever time is later.
2. The date by which a municipality must perform the actions articulated under Sections 412 and 436.03(1) of the *Municipal Government Act* is extended to June 30, 2020.
3. For properties for which a tax sale was required to be held between March 31, 2019 and March 31, 2020 pursuant to Section 418(2) of the *Municipal Government Act*, the time to complete a sale is extended to October 1, 2020.
4. The date by which municipalities, persons, or entities must perform the actions articulated under Sections 417 and 436.08(1) of the *Municipal Government Act* is extended to October 1, 2020.
5. The time set out in Section 295(4) for a person to provide information requested pursuant to Section 295(1) of the *Municipal Government Act* is extended to July 1, 2020 or within 60 days from the date of request, whichever time is later.
6. The time set out in Sections 34 and 35 of the *Matters Relating to Assessment and Taxation Regulation, 2018* for an assessor to provide information requested pursuant to Sections 299, 299.1, 300, and 300.1 of the *Municipal Government Act* is extended to July 1, 2020 or within 15 days of receiving the request, whichever time is later.
7. The time for municipalities, persons, or entities to perform the actions required under Section 364.3(1) of the *Municipal Government Act*, and Section 36(3) of the *Matters Relating to Assessment and Taxation Regulation, 2018* is extended to October 1, 2020 or within the time specified in the sections, whichever is later.

8. Anything that, under normal timelines pursuant to Parts 9, 10, 11, 12 of the *Municipal Government Act* and its associated regulations, would have been required to be done between the period of March 25, 2020 and the date this Order is signed, which as a result of Ministerial Order MSD 022/20 was not done, and which is not otherwise addressed in this Order, must be completed no later than May 31, 2020.

Dated at Edmonton, Alberta, this 17th day of April, 2020.



Kelechi Madu, QC
Minister of Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

MINISTERIAL ORDER NO. MSD:036/20

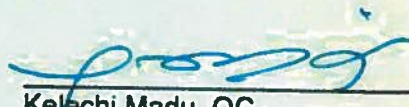
I, Kelechi Madu, QC, Minister of Municipal Affairs, pursuant to Sections 577 and 605(2) of the *Municipal Government Act*, make the following order:

1. Each municipality must complete a 2019 Statistical Information Return in accordance with the instructions prepared by Municipal Affairs.
2. The Statistical Information Return must be signed by the Chief Administrative Officer or designated officer and submitted to Municipal Affairs by October 1, 2020.
3. The time for a municipality to make publically available its financial statements or a summary of them and the auditor's report of the financial statements pursuant to Section 276(3) of the *Municipal Government Act* is extended to October 1, 2020 from May 1, 2020.
4. The time for a municipality to submit its financial information return, the auditor's report on the financial information return, its financial statements and the auditor's report on the financial statements to the Minister pursuant to Section 278 of the *Municipal Government Act* is extended to October 1, 2020 from May 1, 2020.
5. The time for a regional services commission to submit its financial information return and audited annual financial statements to the Minister and each member of the commission pursuant to Section 602.34 of the *Municipal Government Act* is extended to October 1, 2020 from May 1, 2020.
6. The time for a summer village to hold an organizational meeting under Section 192(2) of the *Municipal Government Act* is extended to October 1, 2020 from August 31, 2020.
7. The 120 day period for a growth management board to submit a report to the Minister under Section 708.09(1) of the *Municipal Government Act* is extended so that the report must be filed by October 1, 2020.

8. Where the normal timeline associated with a requirement under the sections of the *Municipal Government Act* or its associated regulations as listed in the attached Appendix either began or ended during the period between March 25, 2020 and the date this Order is signed, the timeline is hereby modified such that the timeframe for taking action is to be calculated as starting on the date this Order is signed.

9. Ministerial Order MSD: 022/20 is hereby rescinded.

Dated at Edmonton, Alberta, this 17th day of April, 2020.



Kelechi Madu, QC
Minister of Municipal Affairs

APPENDIX

s.226(1)
s.229
s.231(3)
s.231(4)
s.233(2)
s.233(3)
s.233(4)
s.233(5)
s.233(6)
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s.531(2)
s.534
s.537
s.547(1)(a)
s.547(1)(b)
s.548(1.1)(a)
s.548(1.1)(b)
s.606(2)
s.606(5)
s.608(2)
s.610(1)
s.610(4)
s.653.1(1)
s.657(1)
s.657(5)
s.664.2(2)
s.667(1)(a)
s.678(2)
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s.688(2.1)
s.688(4.3)

Subdivision and Development Regulation (AR 43/2002)
s.6

Off-site Levies Regulation (AR 187/2017)
s.11

April 17, 2020

RMA Virtual Resolution Session Update

RMA will provide members with an updated Order Paper and participation instructions in advance of the virtual resolution session on April 24

Due to the cancellation of the RMA 2020 Spring Convention, RMA will hold its first-ever virtual resolution session on April 24, 2020.

As the resolution session will only be open to RMA voting members and relevant municipal staff, an email was previously sent to all RMA member CAOs and mayors / reeves providing an overview of the session and requesting that councils save the date and time of the session.

RMA is currently in the process of finalizing and testing the virtual resolution process and will provide detailed instructions to mayors / reeves and CAOs at least two days in advance of the session via email. To fully participate in the session, councillors will require an internet connection, microphone and audio capabilities, and a cell phone with text capabilities.

Municipal staff may observe the session but may not vote.

In addition to participation instructions, RMA will also provide members with the final resolution Order Paper that will include any emergent resolutions. The RMA Resolution Committee is meeting on the morning of Monday, April 20 to review submitted emergent resolutions, and the final resolution package will be shared by email and posted on RMAAlberta.com as soon as possible following the meeting.

Resolution Amendments

Any members wishing to propose amendments to resolutions included in the resolution package are encouraged to email proposed amendments in advance of the session to RMA Senior Policy Advisor Wyatt Skovron at wyatt@RMAAlberta.com, noting the resolution number in your email. Amendments can be made during the session but submitting in advance will support an efficient resolution process.

Emergent Resolutions

The revised deadline for emergent resolutions is Friday, April 17 at 4:00 pm. No emergent resolutions submitted after that deadline will be considered for addition to the Order Paper.

For enquiries, please contact:

2510 Sparrow Drive
Nisku, Alberta T9E 8N5

OFFICE: 780.955.3639
FAX: 780.955.3615
RMAAlberta.com



BULLETIN

Wyatt Skovron
Senior Policy Advisor
wyatt@RMAAlberta.com

Tasha Blumenthal
Director of External Relations & Advocacy
tasha@RMAAlberta.com

2510 Sparrow Drive
Nisku, Alberta T9E 8N5

OFFICE: 780.955.3639
FAX: 780.955.3615
RMAAlberta.com

**Mackenzie County Library Board (MCLB)
February 24, 2020 Board Meeting Minutes
Fort Vermilion County Office
Fort Vermilion, Alberta**

Present: Beth Kappelar, La Dawn Dachuk, Lorraine Peters, Wally Schroeder, Kayla Wardley, Lisa Wardley, Cameron Cardinal, Tamie Mclean, Sandra Neufeld.

Guest: Ena Simpson

1.0 Beth Kappelar called the meeting to order at 7:02 pm.

2.0 Approval of the Agenda:

MOTION #2020-03-01 La Dawn Dachuk moved the approval of the agenda.

CARRIED

3.0 Approval of the Minutes:

MOTION #2020-03-02 Wally Schroeder moved the approval of the Feb 6/20 MCLB meeting minutes as revised.

CARRIED

4.0 Review of Action Items:

- The action items were reviewed.

5.0 Financial:

MOTION #2020-03-03 Wally Schroeder moved to accept the 2019 MCLB Audited financial statements.

CARRIED

MOTION #2020-03-04 Lorraine Peters moved to accept the Feb 24/20 MCLB financial statements.

CARRIED

Balance Forward	\$77,642.70
Revenues	\$121,503.73
Expenses	\$112,421.37
Ending Balance	\$86,421.37

6.0 Library Reports

- The reports were tabled to the next meeting..

7.0 Old Business:

7.1 MCLB Plan of Service:

MOTION #2020-03-05 Lisa Wardley moved to adopt the 2020 to 2025 Plan of Service.

CARRIED

7.2 High Level Library MOU:

- The new MOU with the High Level Library was tabled to the next meeting.

7.3 Fort Vermilion Library Finances:

- Ena Simpson came to discuss the Fort Vermilion Library's financial status.

8.0 New Business:

No new business was discussed.

9.0 Correspondence:

- None was received.

11.0 Next Meeting Dates and Location: Fort Vermilion County Office April 6, May 4, 2020 at 7:00 pm.

12.0 Adjournment:

MOTION # 2020-03-06 La Dawn Dachuk moved to adjourn the meeting at 9:50 p.m.

CARRIED

These minutes were adopted this 6th day of April 2020.

Beth Kappelar, Chair